



Executive Cabinet

Agenda and Reports

For consideration on

Thursday, 16th August 2012

In the Council Chamber, Town Hall, Chorley

At 6.00 pm

PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT EXECUTIVE CABINET MEETINGS

- Questions should be submitted to the Democratic Services Section by midday, two working days prior to each Executive Cabinet meeting to allow time to prepare appropriate responses and investigate the issue if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting.
- The question to be answered by the Executive Member with responsibility for the service area or whoever is most appropriate.
- On receiving a reply the member of the public will be allowed to ask one supplementary question.
- Members of the public will be able to stay for the rest of the meeting should they so wish but will not be able to speak on any other agenda item upon using their allocated 3 minutes.

PROCEDURE FOR 'CALL-IN' OF EXECUTIVE DECISIONS

- Each of the executive decisions taken at the Executive Cabinet meeting are subject to the adopted 'call-in' procedure within 10 working days of the Executive Cabinet meeting at which the decision is made, unless the decision has been implemented as a matter of urgency.
- Guidance on the 'call-in' procedure can be accessed through the following internet link:
<http://www.chorley.gov.uk/index.aspx?articleid=1426>
- If you require clarification of the 'call-in' procedure or further information, please contact either:
Ruth Rimmington (Tel: 01257 515118; E-Mail: ruth.rimmington@chorley.gov.uk) or
Carol Russell (Tel: 01257 515196, E-Mail: carol.russell@chorley.gov.uk)
in the Democratic Services Section.

08 August 2012

Dear Councillor

EXECUTIVE CABINET - THURSDAY, 16TH AUGUST 2012

You are invited to attend a meeting of the Executive Cabinet to be held in the Council Chamber, Town Hall, Chorley on Thursday, 16th August 2012 at 6.00 pm.

AGENDA

1. **Apologies for absence**

2. **Minutes (Pages 1 - 12)**

To confirm as a correct record the minutes of the meeting of the Executive Cabinet held on 21 June 2012 (enclosed).

3. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item(s) on the agenda will be asked to put their question(s) to the respective Executive Member(s). Each member of the public will be allowed to ask one supplementary question within his/her allocated 3 minutes.

ITEM OF DEPUTY EXECUTIVE LEADER AND EXECUTIVE MEMBER (RESOURCES, POLICY AND PERFORMANCE) (INTRODUCED COUNCILLOR PETER WILSON)

5. **Executive Response to Overview and Scrutiny Inquiry on Tourism and Promoting Chorley (Pages 13 - 18)**

To receive and consider the report of the Chief Executive (enclosed).

6. **First Quarter Performance Report 2012/13 (Pages 19 - 28)**

To receive and consider the report of the Chief Executive (enclosed).

7. **First Quarter Chorley Partnership Performance Report 2012/13 (Pages 29 - 34)**

To receive and consider the report of the Chief Executive (enclosed).

8. **Revenue Budget Monitoring 2012-13 Report 1 (end of June 2012) (Pages 35 - 44)**

To receive and consider the report of the Chief Executive (enclosed).

9. **Capital Programme Monitoring 2012/13 - 2014/15 (Pages 45 - 56)**

To receive and consider the report of the Chief Executive (enclosed).

ITEM OF EXECUTIVE MEMBER (PEOPLE) (INTRODUCED BY COUNCILLOR BEV MURRAY)

10. **Councillor Community Grants Fund**

To receive and consider the report of the Chief Executive (to follow).

11. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Gary Hall
Chief Executive

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Distribution

1. Agenda and reports to all Members of the Executive Cabinet, Lead Members and Directors Team for attendance.

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આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822 01257 515823

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

کیجئے:

Executive Cabinet

Minutes of meeting held on Thursday, 21 June 2012

Present: Councillor Alistair Bradley (Executive Leader in the Chair), Councillor Peter Wilson (Deputy Leader of the Council) and Councillors Beverley Murray, Terry Brown, Dennis Edgerley and Adrian Lowe

Also in attendance:

Lead Members: Councillors Marion Lowe and Christopher France

Other Members: Councillors Eric Bell, Julia Berry, Henry Counce, John Dalton, Alison Hansford, Harold Heaton, Steve Holgate, Kevin Joyce, Greg Morgan, Geoffrey Russell and John Walker

Members of the public: 20 members of the public were in attendance

12.EC.107 APOLOGIES FOR ABSENCE

An apology for absence was submitted on behalf of Councillor Paul Walmsley.

12.EC.108 MINUTES

RESOLVED - The minutes of the meeting of the Executive Cabinet held on 29 March 2012 be confirmed as a correct record and signed by the Executive Leader.

12.EC.109 DECLARATIONS OF ANY INTERESTS

In accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct Councillor Adrian Lowe declared a personal interest in respect of Item 6: Final Report of the Overview and Scrutiny Task Group - Tourism and Promoting Chorley and Councillor Peter Wilson declared a personal interest in respect of item 8: Land rear of 52-78 Fairview Drive, 3 and 4 Barn View and 11-17 Fairview Drive, Adlington - Notification of one objector to Disposal of Open Space.

12.EC.110 PUBLIC QUESTIONS

Three questions were received from members of the public. These were read out by the members of the public and the detail is set out below.

Question one: Mick Finan, Wheelton and Rural District Royal British Legion.

One major concern is the apparent inflexibility by representatives from Chorley Remembers concerning this project.

Certain members are obsessed with the removal of the current memorial stones at the Cenotaph, in particular the Falklands Stone.

These stones have been placed in the park after consultation with past council representatives and have served the town and the wider community well.

Why then is there the need to remove them in preference to the new stones commemorating the fallen of two wars. There is ample space at the Cenotaph to accommodate this new project without impacting on the current memorial stones. The conduct of some members of Chorley Remembers has been offensive and uncalled for. This has led to upset and anger amongst the service community and has been to the detriment of Chorley. The offer to give the Falklands Stone

away (back to Wales or the Welsh Guards is totally inappropriate and shameful.) This was made abundantly clear by the lack of representatives from the Household Division who normally support the Falklands Parade but were noticeable by their absence this year.

I would also like to bring to the committee's attention that in the past, council representatives and the towns MP have given undertakings that the stones, in particular the Falklands Stone WAS NOT GOING ANYWHERE. These promises have been made to veterans and especially those members of the South Atlantic Medal Association.

I would ask the Executive Committee to carefully consider these proposals and the negative impact that could occur. Alternative proposals have been submitted but have been dismissed out of hand we ask that further consideration be given and if necessary full consultation between ALL interested parties.

Question two: Jim McAuley, Chorley Royal British Legion.

Chorley RBL would like to ask why the Chorley Remembers project has failed in the remit as directed by the council to enter into consultation with all interested parties as to the redevelopment of the Cenotaph area in Astley Park, namely ourselves, RAFA, SAMA, Royal Naval ass., Parachute Regimental Ass. Despite numerous invitations to attend Committee or extra ordinary meetings of Chorley Branch Royal British Legion to discuss their proposals, all approaches have been ignored. We have only been included in an initial briefing meeting and then a presentation of plans - which completely disregarded any suggestions that had been put forward by ourselves or other organisations.

We would like to ask how this proposal can claim to be representative of the fallen servicemen of Chorley borough when the local branch of the primary organisation with responsibility for the forces has been excluded and disregarded at every opportunity, and along with all other service organisations would appear to be being handed a fait accompli of what the Chorley Remembers project wants, not as a result of a consultation process.

Matthew Hansford on behalf of Mr Iddon, SAMA veteran and rep on behalf of Steve Kay SAMA Northwest and RBLR Northwest Rep

Thank you very much for taking the time to hear my questions on behalf of the South Atlantic Medal Association and the Royal British Legion Riders Branch.

After the initial news report in the Chorley Guardian a meeting with the RBL Chorley, RBLR, And SAMA 82 was arranged through Chorley Council with regards to the movement of the Falklands Memorial stone by Chorley Remembers at this meeting we were all assured that the movement of the stone was not happening and certainly not without consultation with all relevant parties and that we would be informed and included with any discussions to this end why is it that I have to find out about this meeting through a third party and all previous meeting with regards to this matter the SAMA has never been included in any discussion regarding this matter.

The proposed alternative plans that were rejected were perfectly acceptable to us Can you answer why the SAMA were not included in these discussions and why we have not been kept informed further to that have the Keville family been informed of this meeting and the proposed plans as well.

12.EC.111 UPDATE - CHORLEY REMEMBERS HERITAGE LOTTERY FUND PROJECT

Due to the public questions and attendance at the meeting by members of the public the Chair brought forward this item on the agenda.

The Executive Member for People presented the report which updated Members on the Chorley Remembers Heritage Lottery Fund (HLF) project. An artists impression of an alternative proposal was circulated at the meeting for information.

Members clarified that a consultation exercise had been undertaken and that the Welsh Guards / Falkland's Stone would feature in the enhanced Chorley Cenotaph. The stone would be moved by a specialist contractor.

Members discussed the impact delays could have on the project, from losing the funding all together and the potential for the building work at the Cenotaph not to be completed in time for Remembrance Day.

Decision made

1. The recommendations below were approved in principle, subject to the Executive Leader undertaking further consultation with interested parties. He would make slight amendments to the proposed Scheme, if required.
2. The progress to date be noted and approval to the Council's continued involvement.

Enhancement to the Chorley Cenotaph

3. Approval to the consultation exercise and final plan without the 'civilian' stones.
4. The final costings, work methods, conservation details and insurances to be presented for approval by the Executive Member for People prior to consent being given to work on the site.

Remedial works to the Memorial Arch

5. The progress to date on this element of the project be noted.
6. Approval the remedial work identified be noted.

Expansion and enhancement of the Memorial Room at Astley Hall

7. Approval to the option to use part of the Coach House to accommodate this element of the Chorley Remembers project.
8. The final costs, work methods, conservation details and insurances to be presented for approval by the Executive Member for People prior to consent being given to work on the site.

Enhancements to the Chorley Pals Memorial Statue

9. Approval to the final design with a sandstone footpath at an estimated cost £12,000.
10. Approval to the additional capital funding required of £7,000 to be met within the People and Places directorate capital expenditure and to be reported in future capital budget reports.

Project Contingency

11. The creation of a contingency budget of £20,000 to support the delivery of the project elements involving Council owned assets.

Reason(s) for decision

To provide an update on progress to date and seek approval for the further actions for the four the elements of project that involve Chorley Council assets.

Alternative option(s) considered and rejected

Not to approve the progress and further actions outlined in the report.

12.EC.112 FINAL REPORT OF THE OVERVIEW AND SCRUTINY TASK GROUP - PRIVATE RENTED HOUSING INSPECTION

The report of the Overview and Scrutiny Task Group - Private Rented Housing Inspection was received and considered. Councillor Bev Murray presented the

report as the Chair of the Task Group and thanked the Members and officers who had contributed to the inquiry.

The Task Group had considered the problem of poor housing conditions in some private rented property in the Borough. The 2010 Housing Stock Conditions Survey identified that there were approximately 4100 private rented properties in the borough which represented 10% of the housing stock. Many of the low cost private rented properties were thought to have poor housing standards with some tenants afraid to complain because of the fear of eviction.

In looking at this issue, the Task Group had focussed on three main streams: 1, identifying where the private rented housing stock was located in the borough, 2, looking at current and potential housing condition inspection regimes; and 3, potential landlord accreditation schemes and what they might bring towards the overall objective of improving private rented housing accommodation.

The aim of the recommendations was to shift the onus to highlight issues to the Council, to protect the tenant. Members noted that without information from tenants it was difficult to identify houses that were privately rented.

Decision made

That the findings and recommendations of the Overview and Scrutiny Task Group on its inquiry into Private Rented Housing Inspection be received and accepted for consideration, with a view to the Executive Cabinet's recommended response to the recommendations being reported to a future meeting.

Reason(s) for decision

In order to allow the Executive Cabinet the opportunity to consider, evaluate and determine its response in the Scrutiny inquiry report.

Alternative option(s) considered and rejected

None.

12.EC.113 FINAL REPORT OF THE OVERVIEW AND SCRUTINY TASK GROUP - TOURISM AND PROMOTING CHORLEY

The report of the Overview and Scrutiny Task Group – Tourism and Promoting Chorley was received and considered. Councillor Peter Wilson presented the report as the Chair of the Task Group. He thanked the Task Group Members, Officers and external representatives who had contributed to the report.

The Task Group had collected evidence from a number of different sources including officers and representatives from external organisations to find out what they do, to compare areas of best practice and find out how the Council could best work together in the future.

The findings and recommendations of the Town Centre Vitality Scrutiny Review were revisited, particularly in relation to attracting more visitors to the town centre and its markets. The Group identified Chorley's main assets for tourism around the Borough and the key events in the calendar that might attract people to visit Chorley.

Members noted that there would shortly be a catering facility at Yarrow Valley Country Park and queried the possibility of utilising some of the treasures owned by Astley Park more. It was suggested that leaflets and promotional material be

distributed at a variety of outlets, including Rivington Barn, such as the Interchange.

Decision made

That the findings and recommendations of the Overview and Scrutiny Task Group on its inquiry into Tourism and Promoting Chorley be received and accepted for consideration, with a view to the Executive Cabinet's recommended response to the recommendations being reported to a future meeting.

Reason(s) for decision

In order to allow the Executive Cabinet the opportunity to consider, evaluate and determine its response in the Scrutiny inquiry report.

Alternative option(s) considered and rejected:

None.

(Councillor Bev Murray left the meeting at 7pm).

12.EC.114 THE STANDARDS REGIME AFTER 1 JULY 2012

The Executive Leader presented the report which set out the proposed Code of Conduct and complaints procedure to be adopted from 1 July 2012.

The Localism Act 2011 revoked the existing standards regime and replaced it with a lighter touch more localist scheme. Councils were now required only to have a code of conduct which was compliant with the Nolan Principals.

Members discussed the definition of predetermination and noted that Members could now have a legitimate predetermination.

Decision made

- 1. Adoption of the draft Code of Conduct for the Council to comply with from 1 July 2012, adoption to be ratified by Full Council on 17 July.**
- 2. Adoption of the proposed complaints procedure for the administration of complaints made to the Council from 1 July 2012, adoption to be ratified by Full Council on 17 July.**
- 3. Delegated power be granted to the Executive Leader to amend the Code of Conduct to reflect any alteration, addition or amendment introduced by Regulations issued under the Localism Act 2011.**
- 4. The recruitment procedure for Independent Members to the Standards Sub- Committees be noted.**

Reason(s) for decision

Under the terms of the Localism Act 2011 and Statutory Instruments issued under it the Council were obliged to adopt a Code of Conduct that was compliant with the Nolan Principles and a process for the administration of complaints made under the code.

Alternative option(s) considered and rejected

That the form of Code of Conduct issued by the Department of Communities and Local Government be adopted. This was not felt appropriate as the form of this code was directive in nature, it was in terms of "you will do" as opposed to "I will do". This made it less personal to the Members having the appearance of being imposed.

12.EC.115 LAND REAR OF 52-78 FAIRVIEW DRIVE, 3 AND 4 BARN VIEW AND 11-17 FAIRVIEW DRIVE, ADLINGTON - NOTIFICATION OF ONE OBJECTOR TO DISPOSAL OF OPEN SPACE

(Councillor Peter Wilson declared a personal interest in this item).

The Executive Leader presented a report updating Members on a report considered in March 2012. One objection had been received to the disposal of open space as garden extensions from a local dog-walker.

All residents at the location had responded requesting to purchase a parcel of land. Where a resident had not responded or did not wish to acquire a garden extension neighbouring residents with appropriate access had requested to buy the relevant parcel instead. A notice advertising the disposal of the open space had been posted on the site and in the local press in order to give any potential objectors the opportunity to object.

Decision made

- 1. Progression of the decision (as approved at the Executive Cabinet on the 29 March 2012) to offer the land currently designated as open space to each individual occupier who had expressed an interest.**
- 2. Progression of the previous authority for the Head of Governance to approve the terms and arrange completion of the sale of each parcel of land; and to approve the terms of a deed of release or modification with Westbury Homes Limited (a dormant subsidiary of Persimmon Homes who own a covenant restricting the use of the land to public open space) and a planning application submitted;**
- 3. The objection received be noted.**

Reason(s) for decision

1. The sale of the garden extensions would alleviate the problems associated with the public using the land as a walk-through with dogs fouling on the site and alleviate security issues, as previously approved. All residents had responded so there should not be any landlocked gaps left over.
2. There could potentially be receipts from the sale of the proposed garden extensions and costs as described in the previous report (subject to payment of consideration for release or modification of the open space covenant payable to Westbury Homes).
3. Chorley Borough Council would no longer be required to maintain this land. This would result in a saving for the Council's maintenance budget.

Alternative option(s) considered and rejected

The following have already been mentioned in the previous Cabinet Report:

1. A decision not to allow the parcel to be used for separate garden extensions would result in the land remaining open to the public for a walk-through with its associated safety issues and dog fouling;
2. Providing a tree wooded was no longer proceeding since the surface water sewer was subsequently not provided in this location and the residents had chosen to request garden extensions.
3. A Gating Order under the Highways Act was not available as the land was open space rather than a public highway. Such orders were only possible in relation to public highway. An alternative "alleygating" scheme to be funded by adjacent residents would involve enclosing the open space with keys provided to residents, the emergency services and United Utilities. This process was not completed by the resident carrying out the canvassing of all the other residents.

12.EC.116 CHORLEY COUNCIL FOURTH QUARTER PERFORMANCE REPORT 2011/12

The Executive Member for Resources, Policy and Performance presented the report which set out the performance against the delivery of the Corporate Strategy and key performance indicators during the fourth quarter of 2011/12, 1 January to 31 March 2012.

Members raised several queries, particularly in relation to the website refresh which had been rated red due to on-going delays. Final deployment was due by the end of the second quarter 2012/13 and a copy of the project plan would be forwarded to Councillor Morgan as requested.

The performance on Town Centre visits was noted as being slightly below target, although plans were being formulated to remedy this.

It was noted that Selectmove was being reviewed as part of a wider issue. Chorley was leading a Lancashire wide project prior to signing up for the government sponsored "No Second Night Out" programme. This would involve a package of service Lancashire wide.

It was clarified that, in total, there were 20 NEETs which had been employed by the Council. The information about the number of NEETs was collected on a register by LCC's Children and Young People's Service on a monthly basis. The detail of the recruitment process would be forwarded to Councillor Hansford as requested.

Decision made

The report be noted.

Reason(s) for decision

To facilitate the ongoing analysis and management of the Council's performance in delivering the Corporate Strategy.

Alternative option(s) considered and rejected

None.

12.EC.117 CHORLEY PARTNERSHIP ANNUAL REPORT 2011/12

The Executive Member for Resources, Policy and Performance presented the report which provided a summary of the progress made by the Chorley Partnership throughout 2011/12. The report included partnership performance information, projects delivered in 2011/12 and the work undertaken to deliver the Sustainable Community Strategy.

Members discussed the issue of Domestic Violence and the need for a partnership approach moving forward to tackle this. A query was raised in relation to the VCFS Forum and Councillor Hansford agreed to forward a list of the organisations who wanted to be involved to officers.

The pedestrian access from Euxton Lane to the railway station on Buckshaw Village was discussed. A planning application was anticipated that would resolve this issue and would include landscaping and lighting in the area of the pedestrian access.

The first meeting of the Chorley Partnership would be held the following week where the priorities and projects going forward would be discussed.

Decision made

The report be noted, before presentation to the LSP Executive.

Reason(s) for decision

To facilitate the efficient working of the Local Strategic Partnership.

Alternative option(s) considered and rejected

None.

12.EC.118 PROVISIONAL REVENUE OUTTURN 2011/12

The Executive Member for Resources, Policy and Performance presented the report which set out the provisional revenue outturn figures for the Council as compared against the budgets and efficiency savings targets it set itself for the financial year 2011/12.

The accounts were provisional at this stage, subject to final checking and scrutiny by the Council's external auditor. If there were any significant changes to the outturn as a result of this process a further report would be submitted to Executive Cabinet.

It was clarified that the Council did not have any investments in Santander and so was not affected by the current issues being experienced by that bank.

Members noted that there remained uncertainty for the Council's income streams following the implementation of the local Business Rates retention scheme from April 2013 and that it was prudent at this time to maintain balances at a higher level to help mitigate this risk. There was continuing instability in the banking system and it was prudent for the Council to guard against any potential losses that might occur from its investment portfolio. Whilst the risk was low, there was an expectation that the Council would be able to cover any such losses should they occur.

Decision made

1. **Approval to the slippage requests to finance expenditure on specific items or projects in 2012/13.**
2. **Approval to transfer the sum of £75,000 to create an earmarked reserve to cover the potential liability of charges from the Council's Collection Fund.**
3. **Approval to transfer the remaining year-end balance of £187,000 on the General Fund Revenue Account to General Balances. This would help to mitigate against future risks to the Council's income streams following implementation of the Local Business Rates Retention scheme from April 2013.**

Reason(s) for decision

To ensure the Council's budgetary targets were achieved.

Alternative option(s) considered and rejected

None.

12.EC.119 CAPITAL PROGRAMME PROVISIONAL OUTTURN 2011/12 AND MONITORING 2012/13 TO 2014/15

The Executive Member for Resources, Policy and Performance presented the report which set out the provisional outturn figures for the 2011/12 Capital

Programme, which at this stage were subject to scrutiny by the Council's external auditor.

The report also updated the Capital Programmes for financial years 2011/12 to 2013/14 to take account of rephasing of expenditure and other budget changes. It reported the receipt and use of contributions from developers for the period 2011/12 to 2014/15.

Decision made

1. **To recommend the Council to approve the financing of the 2011/12 Capital Programme as presented in Appendix 1.**
2. **To recommend the Council to approve the rephasing of capital budgets between 2011/12 and 2012/13, as presented in column (2) of Appendix 2.**
3. **To recommend the Council to approve the other amendments to the Capital Programmes for 2012/13 and 2013/14, as presented in columns (3) and (6) of Appendix 2.**

Reason(s) for decision

1. It was necessary for Council to approve the financing of the 2011/12 Capital Programme, and to approve the rephasing of budgets between financial years.
2. It was also necessary to update the current 2012/13 Capital Programme to take account of the rephasing of budgets, changes to resources, and proposed use of uncommitted budgets.
3. Adding a new budget to be financed with developers' contributions to the 2013/14 Capital Programme helps People and Places directorate to plan the implementation of projects and confirms the balance of contributions that was not committed.

Alternative option(s) considered and rejected

None.

12.EC.120 CLEAN ENVIRONMENT AND NEIGHBOURHOODS ACT 2005 - DOG CONTROL ORDERS

The Executive Member for Places presented a report which sought approval for the introduction of three new Control Orders relating to the control of dogs in public places. Three further letters had been received since the publication of the agenda which had broadly supported the proposals.

Members discussed the level of the fine and noted that enforcement would be undertaken by Neighbourhood Officers, PCSO's and Park Rangers. For the initial three months that the Orders came into force there would be a light touch approach with high profile patrols in areas where the Orders had effect, advising dog walkers of the impact of the new Orders. Following this it was intended to use a high profile media campaign to advise dog owners of the effect of the Orders and that enforcement by way of fixed penalty notice would take place.

It was clarified that enforcement could be carried out on private land with the consent of the land owner.

Decision made

1. **The results of the consultation and statutory notification period in relation to the introduction of the Control Orders be noted.**
2. **Approval to the making of:**
 - **The Dogs on Leads (Chorley Council) Order 2012**
 - **The Dogs on Leads By Direction (Chorley Council) Order 2012**

- **The Dogs Exclusion (Chorley Council) Order 2012**
 - **The Orders to come into effect on 23 July 2012 subject to the statutory notification and publication period.**
3. **Approval to the Fixed Penalty Notice charge to be set at the statutory default level of £75 with no early payment reduction, in line with the penalty charges applied to dog fouling offences.**

Reason(s) for decision

To update existing dog control provisions and introduce new provisions for the control of dogs.

Alternative option(s) considered and rejected

Retain existing dog control bye laws which were introduced over 30 years ago.

12.EC.121 ANIMAL WELFARE ACT 2006 - AUTHORISATION OF INSPECTORS

The Executive Member for Places presented a report which sought adoption of the powers available under the Animal Welfare Act 2006 to authorise appropriately trained and competent officers as 'inspectors' under the Act.

Historically whilst lower tier local authorities have had powers to deal with stray dogs and informally provide support to other agencies in cases of welfare, the role of enforcement has been with upper tier authorities, departments within DEFRA and the RSPCA. The legislation made provision for district councils to appoint inspectors who could act in cases of animal maltreatment.

Decision made

1. **Approval for the adoption of the authorisation powers and inspector appointment powers within the Animal Welfare Act 2006.**
2. **Approval to grant delegated powers to the Director of People and Places to make the appointment of inspectors under the Act.**

Reason(s) for decision

To enable a comprehensive animal welfare enforcement service to be provided by the Council and enable appropriately authorised officers to act as inspectors for the purposes of carrying out enforcement work under the terms of the Animal Welfare Act 2006.

Alternative option(s) considered and rejected

None.

12.EC.122 COMMUNITY INFRASTRUCTURE LEVY

The Executive Member for LDF and Planning presented the report outlining the revisions to the Preliminary Draft Community Infrastructure Levy Charging Schedules. These would be presented to Council on 17 July for approval and then taken forward to the Draft Charging Schedules stage for further consultation.

Members discussed the lower charge to for residential development in inner Preston and the higher charge to larger convenience stores. The charges were subject to review and were in line with the charges proposed by neighbouring local authorities.

Decision made

1. **The report be noted.**

2. The areas of revision to the Charging Schedules be taken to the Council to be approved for the next stage of consultation and then submitted for examination.

All residential development £65 sq.m with the exception of:

- Sites in inner Preston - £35 per sq.m
 - Apartments - £10 per sq.m
- Convenience Retail**
- Stores less than 280 sq.m – £40 per sq.m
 - Stores 280 sq.m and above- £160 per sq.m

Reason(s) for decision

To support the revised Charging Schedules to allow a further period of consultation to take place and then for the schedules proceed onto the examination stage prior to adoption.

Alternative option(s) considered and rejected

None.

12.EC.123 CHORLEY COUNCIL'S DRAFT TENANCY STRATEGY

The Executive Member for Homes and Business presented the report which enclosed the draft Tenancy Strategy for approval. Consultation would then begin on the document with Registered Providers and other partners.

The issue of Affordable Rent tenure and flexible/fixed term tenancies was discussed and it was noted that the Strategy was a set of principles that the Council expected its partners to follow.

Decision made

Approval of the draft strategy, therefore allowing consultation to begin on the document with Registered Providers and other partners.

Reason(s) for decision

It was important that the strategy went to consultation and was adopted in a timely manner to allow it to have influence on the Registered Providers tenancy policies at the earliest opportunity.

Alternative option(s) considered and rejected

The Localism Act 2011 required Chorley Council to publish a Tenancy Strategy so no other options were considered.

12.EC.124 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – To exclude the press and public for the following item of business on the ground that it involved the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

12.EC.125 REVIEW OF DISABLED FACILITIES GRANT (DFG) POLICY

The Executive Member for Homes and Business presented the report which set out the results of a review of the DFG Policy.

The Private Sector Housing Assistance policy had been reviewed and approved by Executive Cabinet on 23 February 2012. The section of the policy which related to DFGs had not been included in the revised policy as further work was needed with regard to consulting with Registered Providers of Social Housing

(RPs) and developing the principles of an agreement to allow RPs access to the DFG budget.

In February Executive Cabinet approved the start of negotiations with RPs to develop an agreement whereby the Council and RPs share the cost of major adaptations on a 50/50 basis. The report detailed progress in relation to negotiations with RPs, as well as providing options with regard to the funding required to deal with the resulting additional demands on the DFG budget.

Decision made

1. **Approval of the revised policy.**
2. **Approval of the principles of the local agreement to be entered into with the Registered Providers.**
3. **Delegated authority be granted to the Executive Member for Homes and Business to finalise the local agreement.**
4. **Approval for the method for dealing with the backlog of 'critical/substantial' needs major adaptations accumulated by one Registered Provider.**
5. **Approval for the additional budget of £57k required to undertake the additional adaptations which will result from the above.**

Reason(s) for decision

To update the policy to reflect changes in government policy and to comply with legislation to allow RPs access to the DFG budget via a cost sharing arrangement which will be embodied in a document known as a 'local agreement'.

Alternative option(s) considered and rejected

These were set out in paragraph 5 of the report.

Executive Leader



| Report of | Meeting | Date |
|-----------------|-------------------|----------------|
| Chief Executive | Executive Cabinet | 16 August 2012 |

RESPONSE TO THE OVERVIEW AND SCRUTINY TASK AND FINISH GROUP ON TOURISM AND PROMOTING CHORLEY

PURPOSE OF REPORT

- To respond to the findings and recommendations of the Overview and Scrutiny Task and Finish Group on Tourism and Promoting Chorley.

RECOMMENDATION(S)

- That the Executive support the implementation of the recommendations made by the task and finish group, and the additional work that will be undertaken over the coming year.

EXECUTIVE SUMMARY OF REPORT

- The findings and recommendations of the Overview and Scrutiny task and finish group into Tourism and Promoting Chorley were considered by the Executive Cabinet on 21 June. This report outlines how the recommendations will be delivered, and the additional work which will be undertaken in the coming year to encourage tourism in the borough and promote Chorley to visitors and business.

| | | |
|--|-----|-----------|
| Confidential report Please bold as appropriate | Yes | No |
|--|-----|-----------|

| | | |
|--|-----|-----------|
| Key Decision? Please bold as appropriate | Yes | No |
|--|-----|-----------|

CORPORATE PRIORITIES

- This report relates to the following Strategic Objectives:

| | | | |
|---|---|--|---|
| Strong Family Support | | Education and Jobs | |
| Being Healthy | | Pride in Quality Homes and Clean Neighbourhoods | |
| Safe Respectful Communities | | Quality Community Services and Spaces | |
| Vibrant Local Economy | ✓ | Thriving Town Centre, Local Attractions and Villages | ✓ |
| A Council that is a consistently Top Performing Organisation and Delivers Excellent Value for Money | | | |

BACKGROUND

5. The council's Overview and Scrutiny committee established a task and finish group to look into tourism and promoting Chorley during 2011/12. The findings and recommendations from that inquiry were received at the Executive Cabinet meeting on 21 June.
6. The aims of the inquiry were;
 - to identify Chorley's main assets for tourism around the borough
 - the key events in the calendar that might attract people to visit Chorley
 - to examine the opportunities, including partnership working that may exist to maximise the promotion of Chorley and encourage more visitors to its town centre and surrounding villages in the best possible way.

RESPONSE TO THE RECOMMENDATIONS

7. The following sections respond to the recommendations made by the task and finish group, and outline how the council and its partners may be able implement them.

Town Centre/Markets

8. Inquiry recommendations:
 - a) That the Council look into the feasibility of advertising at the local train stations.
 - b) That the Markets page on the Chorley website be linked to various other pages, where shoppers are seeking information about different types of markets.
 - c) The Council looks into ensuring that Chorley comes up as a top hit in the Lancashire area as a market destination on the various search engines on the web.
9. Executive response:
 - The recommendations around the website and search optimisation will be included within the development of the new council website, which will be launched in the second quarter of 2012/13. Chorley markets already come close to the top of searches for 'Lancashire Markets' and 'Tuesday markets', but search optimisation work on the new website will include improving this.
 - The possibility of advertising the borough's attractions more at local train stations will be examined in the review to be undertaken later into the year of the promotional literature available about the borough. This will include consideration of advertising the borough at stations outside the borough to encourage day visitors.
 - In addition to the recommendations, work is being undertaken on the development of a marketing strategy for Chorley town centre. This will aim to encourage more visitors, both from within the borough and from further afield, to come to the town centre.

Astley Hall

10. Inquiry recommendations:
 - a) That the Council be asked to examine the potential to improve car parking facilities for the park to encourage larger events, this to include working in partnership with Lancashire College/Woodlands regarding the use of their car parks as an overflow facility for Astley Park, on major events. In addition, to developing a traffic management plan for major events in the park.
 - b) That the Council develop and monitor visitor demographics to Astley Hall and Park.
 - c) That a development plan be devised for the Hall, complex and park to encourage the use of the park and increase visitor numbers.
 - d) That the opening hours of Astley Hall be more flexible to be able to respond to seasonal changes in the weather.

- e) To improve the presence on the council's website with a distinct feel to promote the Hall, park and other attractions.
- f) Develop marketing materials for the Hall and complex to promote weddings, conferences and other events.
- g) To exchange our promotional leaflets with other authorities, to better advertise our key attractions in like for like venues.

11. Executive response:

- The council has developed a new traffic management plan for major events which was tested at this year's Picnic in the Park. The new plan received positive feedback from residents in Astley Village and local ward and parish councillors. The plan needs to be further developed to ensure that it works for all events and weather conditions, and this will be completed this year.
- Consideration will be given following the development of the council's main website to the development of new web pages with a different look and feel for the hall, park and complex.
- A development plan for Astley Hall, complex and park is planned and will be completed by the end of the financial year. The plan will include the following, and stakeholders will be included in the consultation:
 - Review of facilities and usage of Astley Hall & Park
 - Development of the play area, pets corner and enhancing the sensory garden
 - An increase in events
 - Longer opening hours for the Hall, and
 - Future use of the farmhouse

Promotional

12. Inquiry recommendations:

- a) Examine options for better marketing attractions in the borough on the internet, for example through the Council's website.
- b) Review existing literature that promotes the borough and ensures that local attractions and accommodation have easy access to it so they can encourage visitors to stay in the area.
- c) To consider the provision of additional signage relating specifically to tourism across the borough.
- d) To exchange our promotional leaflets with other authorities, to better advertise our key attractions in like for like venues.
- e) That Chorley Council does more to promote itself at Rivington Barn and surrounding amenities, eg, distribution of the Chorley Smile magazine.
- f) That Chorley Council consider becoming a member of the Tourist Board under the new arrangements, in line with other district Councils.

13. Executive response:

- As with the earlier recommendations, consideration will be given to further marketing the borough's attractions through the council's website when it is launched later this year. In addition, work will be undertaken to review the use and coordination of attractions through other sites such as trip advisor.
- The Executive are considering the option to provide signs on the motorway.
- A review of the promotional literature will be undertaken as part of the development of new promotional items, such as for the Astley Hall complex. This will be completed by the end of the year. The review will also include consideration of where the literature is placed to ensure the greatest reach, including what information should be placed at Rivington Barn.
- The council has been in contact with Marketing Lancashire (the replacement for the Lancashire and Blackpool tourist board) to discuss the benefits of

membership. Marketing Lancashire will be in contact in the coming weeks to discuss the benefits and costs of membership.

Partnership working

14. Inquiry recommendations:

- a) That the Council investigate the possibility of providing Council support to United Utilities following Good Friday to tidy around the Rivington Pike area.
- b) Work with partners to improve public transport links to the Rivington area to ease traffic problems.
- c) That the traders be encouraged to remain open for business during the Christmas Light Switch on event.
- d) That the schools across the Borough be contacted before the summer break to allow them to be more involved in the Christmas Lights Switch on event.
- e) That Chorley Council consider working with partners like United Utilities to encourage the use of the locality for one off events.

15. Executive response:

- Work will be undertaken to develop working relationships with the United Utilities area managers around the management of Rivington Pike, including after the Good Friday event.
- In June, the council worked with partners at United Utilities to host a small event at Rivington Pike to light a beacon to celebrate the Queen's jubilee.
- Initial plans for the Christmas lights switch on event have been developed. These have been discussed with the town centre team, and traders have been encouraged to identify ways in which they could support the event. Following feedback and discussion, the parade element of the event will be replaced this year with more attractions in the town centre, which will encourage families to visit and stay in the town centre over a longer period.

OTHER DEVELOPMENTS

16. The administration have also prioritised other projects and actions to support the borough's economy and quality of life by promoting tourism in the borough beyond the recommendations made in the overview and scrutiny report. For example:

- Plans are being developed to build on the success of the events held over the Jubilee weekend this year next summer to provide an event for residents and promote Chorley as a visitor destination.
- More work will be undertaken to promote the borough through social media sites such as Flickr, Twitter and Facebook.
- The new website will make the process of advertising local events more straightforward and quicker for local community groups and residents.
- A new economic development strategy is currently being developed. This will include objectives and action around promoting the borough to potential investors, to promote the borough as a good place to do business.

IMPLICATIONS OF REPORT

17. This report has implications in the following areas and the relevant Directors' comments are included:

| | | | |
|--|---|--|--|
| Finance | ✓ | Customer Services | |
| Human Resources | | Equality and Diversity | |
| Legal | ✓ | Integrated Impact Assessment required? | |
| No significant implications in this area | | Policy and Communications | |

COMMENTS OF THE STATUTORY FINANCE OFFICER

18. At present, none of the responses will result in the Council requiring additional budget. Costs will be contained within current cash limits.

COMMENTS OF THE MONITORING OFFICER

19. There are no comments.

GARY HALL
CHIEF EXECUTIVE

There are no background papers to this report.

| Report Author | Ext | Date | Doc ID |
|---------------|------|--------------|-------------------------------|
| Chris Sinnott | 5337 | 23 July 2012 | O and S Tourism Exec Response |

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| Report of | Meeting | Date |
|---|-------------------|----------------|
| Chief Executive (Introduced by the Executive Member for Resources, Policy and Performance) | Executive Cabinet | 16 August 2012 |

FIRST QUARTER PERFORMANCE REPORT 2012/2013

PURPOSE OF REPORT

1. This monitoring report sets out the performance against the delivery of the Corporate Strategy and key performance indicators during the first quarter of 2012/13, 1 April to 30 June 2012.

RECOMMENDATION(S)

2. That the report be noted.

EXECUTIVE SUMMARY OF REPORT

3. This report sets out performance against the Corporate Strategy and key performance indicators for the first quarter of 2012/13, 1 April to 30 June 2012. Performance is assessed based on the delivery of key projects, against the measures in the Corporate Strategy and key service delivery measures.
4. Overall performance of key projects remains excellent, with a majority of the projects on track or completed. Two projects have been rated 'amber', deliver the Sharepoint EDMS, and explore the development of a service package for accommodation of 16 and 17 year olds, further explanation has been provided within the body of the report.
5. Overall performance on the key measures in the Corporate Strategy and key performance indicators is good, with 75% of the Corporate Strategy measures performing above target or within the 5% tolerance.
6. Three of the key service delivery measures are below target, the time taken to process Housing Benefit and Council Tax benefit new claims and change events, processing of planning applications as measured against targets for 'minor', and the Processing of planning applications as measured against targets for 'other' application types; in each case an action plan has been developed to outline what action will be taken to improve performance.

| | | |
|--|-----|----|
| Confidential report Please bold as appropriate | Yes | No |
|--|-----|----|

| | | |
|--|-----|----|
| Key Decision? Please bold as appropriate | Yes | No |
|--|-----|----|

REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

- To facilitate the ongoing analysis and management of the Council's performance in delivering the Corporate Strategy.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- None

CORPORATE PRIORITIES

- This report relates to the following Strategic Objectives:

| | | | |
|---|---|--|---|
| Strong Family Support | ✓ | Education and Jobs | ✓ |
| Being Healthy | ✓ | Pride in Quality Homes and Clean Neighbourhoods | ✓ |
| Safe Respectful Communities | ✓ | Quality Community Services and Spaces | ✓ |
| Vibrant Local Economy | ✓ | Thriving Town Centre, Local Attractions and Villages | ✓ |
| A Council that is a consistently Top Performing Organisation and Delivers Excellent Value for Money | | | ✓ |

BACKGROUND

- The Corporate Strategy is the key strategic document for the authority and includes performance indicators and key projects which focus on delivering the Council's nine strategic objectives. The Corporate Strategy mirrors, and outlines the Council's contribution to, the Sustainable Community Strategy, delivery of which is taken forward by the Chorley Partnership.

PERFORMANCE OF KEY PROJECTS

- There are 17 key projects in the Corporate Strategy for 2011/2012 – 2014/15. Overall performance of key projects is excellent. 16 of the 17 projects (88%) are either completed, on track or scheduled to start later in the year.
- At the end of the first quarter, eleven projects (65%) were rated green, meaning that they are progressing according to timescale and plan:
 - Deliver the Lex s106 open spaces scheme
 - Deliver the allotment project

- Provide start up support for local businesses
- Deliver phase two of the support for high quality independent businesses
- Develop and deliver a bus shelter improvement plan
- Develop a scheme to encourage volunteering among older people
- Develop an action plan to tackle social isolation in the borough
- Implementation of the customer services migration plan
- Implement the framework for strategic partnerships
- Relocate the council's depot
- Refresh the council's website

13. One project (6%) had not started by the end of the first quarter, as is it scheduled to start later in the year in order to balance out project work with core business and manage staff capacity.
14. Two projects (12%) have been completed during the last quarter, and the initial outputs of this project are detailed below:

| Project Title | | Project Status |
|--|---|-----------------------|
| Deliver a Jubilee weekend event | | Complete |
| Key Outcomes | <p>The project performed well against its planned targets with nearly all tasks completed ahead of schedule or on time. The only task that took longer than first anticipated was the development of the traffic management plan. This was due to the fact that the council did not have any expertise in this area and initially there was some reluctance from Lancashire County Council to clarify their role and responsibilities. A specialist external contractor was brought in to work with Chorley Council and the police to develop the traffic management plan and Lancashire County Council provided assistance. This task was very much a learning experience for Chorley Council and we have now developed an excellent working relationship with the external contractor.</p> <p>The project came in under the £40,000 budget at £18,617. As the Olympic Torch Relay was an unknown event that the council had never planned for before, the exact cost could not be accurately calculated in advance. Initially, the council was anticipating paying for road closures but Lancashire County Council picked up this cost across the county. The Picnic in the Park was delivered successfully, with increased sporting activities from previous years and a successfully implemented traffic management plan.</p> | |

| Project Title | | Project Status |
|--|--|-----------------|
| Undertake the streetscene modernisation project | | Complete |
| Key Outcomes | <p>The Streetscene modernisation project has reviewed all of the Streetscene services undertaken in order to meet the key objectives set out in the Transformation Strategy. The project took a strategic approach by addressing the following:</p> <ul style="list-style-type: none"> • Use of progressive leadership. • Modern working arrangements. • Service delivery and support service issues. • Business development opportunities. <p>All of the tasks have been completed and the Streetscene Modernisation Strategy has been approved by the Executive Member for Places.</p> <p>The project has delivered all of the agreed objectives and the full benefits will be realised as the action plan is implemented and embedded into the Streetscene service.</p> | |

15. Two projects (12%) are currently rated as ‘amber’, which is early warning that there may be a problem with these projects.

| Project Title | | Project Status |
|---|---|----------------|
| Deliver the Sharepoint Electronic Document Management System | | Amber |
| Explanation | <p>The company contracted to provide the SharePoint Electronic Document Management System solution, Dynamyx Ltd, proved unable to deliver the solution within the agreed terms and were requesting payment for unanticipated work well in excess of anything the council was prepared to pay.</p> <p>Since they reneged on their agreement the project manager had no option but to terminate the project with them and is now in negotiations with Dynamyx to recover a proportion of the monies already paid to them.</p> | |
| Action Required | <p>The project manager has now re-opened negotiations with Northgate (Information@Work) for the provision of a council wide solution for customer documentation management. Some service areas are already familiar with this software and the extension of upgraded software throughout the Council is not seen as a backward step but will help with the transition to a more functional SharePoint solution in the future as Microsoft introduce additional capability of their products in the Electronic Document Management System space.</p> <p>Following the outcome of negotiations the Project Manager will report in respect of additional costs or compromises.</p> | |

| Project Title | | Project Status |
|---|---|----------------|
| Explore the development of a service package for accommodation of 16 and 17 year olds | | Amber |
| Explanation | <p>It was hoped to have an agreed service model by the end of quarter one. There is further work required to ensure the service model meets the Supporting People model regarding the number of hours /proposed contract etc. For example, currently Parker St provides limited 9am – 5pm support for 16-25 year olds, but the intention is to extend and strengthen the support to meet the needs of vulnerable 16/17 year olds, including an overnight concierge service.</p> <p>The Locality and Commissioning Body have both approved the principle of the service remodelling however further work is needed to examine the structure and business model</p> | |
| Action Required | <p>The service model will need to be explored in more detail with Supporting People and then be re-presented to the Commissioning Body in October 2012.</p> <p>Agreement will need to be secured from Chief Officers and members regarding the impact on other Supporting People funded services in Chorley, for example in the long-term if there is an additional cost to this service being implemented, with possibility of other Supporting People services being reduced or even decommissioned.</p> <p>Supporting People will decide if a tender exercise is necessary and will undertake this in early 2013.</p> | |

PERFORMANCE OF CORPORATE STRATEGY KEY MEASURES

16. At the end of the fourth quarter, it is possible to report on 9 of the key performance indicators within the Corporate Strategy. Performance in those indicators is good, with 6 (67%) performing on or better than target. The full outturn information for the performance indicators is included at Appendix A.

17. The following indicators are performing better than target:
 - Overall employment rate
 - Street and environmental cleanliness - Litter
 - Street and environmental cleanliness - detritus
 - Street and environmental cleanliness - graffiti
 - Street and environmental cleanliness - flyposting
 - Vacant town centre floor space

18. One indicator (11%) is performing slightly below target, but is within the 5% tolerance threshold:
 - The % of 16-18 year olds who are not in education, employment or training (NEET): Performance is at 5.3% (actual figure 190) against a target of 5.1%. This

is only very slightly below target, and equates to a difference of 7 young people being NEET. This figure is also lower than the target set for Chorley by Lancashire County Council of 6.2%.

19. Two indicators (22%) performed below target; this is the number of new businesses established, and the percentage of customers satisfied with the way they were treated by the Council.

| Performance Indicator | | Target | Performance |
|-----------------------------------|---|--------|-------------|
| New businesses established | | 13 | 1 |
| Reason below target | <p>The previous business start-up programme, which was contracted out to a third party, ceased in December 2011 following reductions in central government funding. Subsequent to that date there has been no support provision until the appointment of the Business Adviser who started work at the beginning of June.</p> <p>Since this time, whilst only 1 new start has been identified, a total of 17 clients have been seen. The clients seen have been at varying stages of the start-up process and it will take some time to build a pipeline of new starts. However, as at 31 July 9 starts have occurred.</p> | | |
| Action required | <p>All the development of processes has taken place, and a new starting in business workshop will be launched in early July. It is now felt that a wider marketing of the service can take place to start to build a throughput of aspiring business owners who will then go on to start their businesses.</p> | | |

| Performance Indicator | | Target | Performance |
|---|---|--------|-------------|
| % of customers satisfied with the way they were treated by the Council | | 80% | 65.5% |
| Reason below target | <p>In order to reduce the amount of staff time taken and increase the amount of information provided, an email survey has replaced the existing face to face and telephone survey with changed questions which are now more balanced and provide a greater opportunity for users to express dissatisfaction. This approach may result in a slightly more negative, response as the feedback is no longer provided to a person. As such, the lower satisfaction score may reflect the change in the approach to this survey since the end of 2011/12. The figure reported up to the end of June is based on 110 responses, as such it will only represent a true picture as the year progresses and more responses have been received.</p> | | |
| Action required | <p>The information gathered through the survey is reviewed on a monthly basis by managers, and action will be taken in areas where issues are raised by customers through the survey.</p> | | |

20. Two indicators cannot be measured at this time. These are, the number of new businesses established and sustained for 12 and 24 months. These indicators were calculated through the business support programme which was contracted out and supported by government funding, when this programme ceased it was no longer possible to gather the necessary information.

PERFORMANCE OF KEY SERVICE DELIVERY MEASURES

21. There are some important indicators that are not included within the Corporate Strategy, but are measured locally as indicators of service performance. There are five indicators that can be reported at the end of the fourth quarter. The full outturn information for this is included at Appendix B: Key Service Delivery Measures.
22. The following are performing better than target:
- Processing of planning applications as measured against targets for 'major' application types.
 - Number of families in temporary accommodation
23. There are currently three indicators that are performing worse than target. These indicators relate to the percentage of 'minor' planning applications determined within a timely manner, the percentage of 'other' planning applications determined within a timely manner, and the average time taken in calendar days to process all new claims and change events in Housing Benefit and Council Tax Benefit.

The tables below give the reasons for this worse than anticipated performance, and the steps that are being taken to improve performance:

| Performance Indicator | | Target | Performance |
|--|---|---------------|--------------------|
| Processing of planning applications as measured against targets for 'minor' | | 65% | 52.6% |
| Processing of planning applications as measured against targets for 'other' application types | | 80% | 75.3% |
| Reason below target | The service experienced a significant increase in the volume of minor applications in April (receiving, for example, 30 in one week), and significant printing demands generated from safeguarded land applications. There have been issues, such as printing and indexing, that have impacted on the service's ability to easily and effectively process applications as they are received. As the target timescales for these types of applications are relatively short (at 8 weeks), issues such as these can easily impact on performance. | | |
| Actions required | A number of measures have been put in place including additional staffing, workflow modifications, management controls and temporary ICT fixes. The Enterprise module to improve the ability to monitor and manage workflow is due for implementation 17 July. It is expected that the performance will improve during the next quarter, but that the minor performance target will not be reached during quarter two because of the impact of this quarter. | | |

| Performance Indicator | | Target | Performance |
|---|--|---------|-------------|
| Time Taken to process Housing Benefit and Council Tax benefit new claims and change events | | 10 days | 10.52 days |
| Reason below target | <p>The first quarter of the year in Benefits is always the busiest following annual billing which increases the outstanding workload. This means it can take longer to turn work around but this should improve in the next quarter.</p> <p>In comparison, at the end of the first quarter 2011/12 performance was 10.54 days and by the end of the financial year was performing above target at 9.08 days.</p> | | |
| Actions required | <p>As usual for this time of year, extra resources have been utilised in Revenues and Benefits to help bring performance back on track.</p> | | |

IMPLICATIONS OF REPORT

24. This report has implications in the following areas and the relevant Directors' comments are included:

| | | | |
|--|---|--|--|
| Finance | | Customer Services | |
| Human Resources | | Equality and Diversity | |
| Legal | | Integrated Impact Assessment required? | |
| No significant implications in this area | ✓ | Policy and Communications | |


GARY HALL
CHIEF EXECUTIVE


There are no background papers to this report.










| Report Author | Ext | Date | Doc ID |
|------------------|------|--------------|---|
| Louise Wingfield | 5061 | 27 July 2012 | First Quarter Performance Report 2012/13 |

Appendix A: Performance of Corporate Strategy Key Measures

 Performance is better than target


 Worse than target but within threshold


 Worse than target, outside threshold






| Indicator Name | Polarity | Target Value | Performance Value | Symbol |
|--|-------------------|--------------|-------------------|---|
| The % of 16-18 year olds who are not in education, employment or training (NEET) | Smaller is better | 5.1% | 5.3% |  |
| Overall employment rate | Bigger is better | 68% | 77.4% |  |
| Street and environmental cleanliness - Litter | Smaller is better | 4.6% | 3% |  |
| Street and environmental cleanliness - detritus | Smaller is better | 6% | 6% |  |
| Street and environmental cleanliness - graffiti | Smaller is better | 1.5% | 0% |  |
| Street and environmental cleanliness - flyposting | Smaller is better | 1% | 0% |  |
| New businesses established | Bigger is better | 13 | 1 |  |
| Vacant Town Centre Floor Space | Smaller is better | 7.5% | 6.59% |  |
| % of customers satisfied with the way they were treated by the Council | Bigger is better | 80% | 65.5% |  |

Appendix B: Performance of key service delivery measures

 Performance is better than target

 Worse than target but within threshold

 Worse than target, outside threshold

| Indicator Name | Polarity | Target Value | Performance Value | Symbol |
|---|-------------------|--------------|-------------------|--|
| NI 181 YTD Time Taken to process HB/CT benefit new claims and change events | Smaller is better | 10Days | 10.52Days |  |
| (NI 157a) Processing of planning applications as measured against targets for 'major' application types | Bigger is better | 70% | 73.333% |  |
| (NI 157b) Processing of planning applications as measured against targets for 'minor' | Bigger is better | 65% | 52.631% |  |
| (NI 157c) Processing of planning applications as measured against targets for 'other' application types | Bigger is better | 80% | 75.352% |  |
| Number of households living in Temporary Accommodation (NI 156) | Smaller is better | 25 | 19 |  |



| Report of | Meeting | Date |
|---|-------------------|----------------|
| Chief Executive (Introduced by the Executive Member for Resources, Policy and Performance) | Executive Cabinet | 16 August 2012 |

FIRST QUARTER CHORLEY PARTNERSHIP PERFORMANCE REPORT 2012/13

PURPOSE OF REPORT

1. To update the Executive on the performance of the Chorley Partnership during the first quarter of 2012/2013, from 1 April to 30 June 2012.

RECOMMENDATION(S)

2. That the report be noted.

EXECUTIVE SUMMARY OF REPORT

3. This report sets out performance against the Chorley Partnership delivery plan and key performance indicators for the first quarter of 2012/13, 1 April to 30 June 2012. Performance is assessed on the delivery of partnership projects, against the measures in the delivery plan and key service delivery measures.
4. Performance of the Chorley Partnership in achieving the key performance targets remains good. In summary:
 - Latest figures available for alcohol related hospital admissions show a year to date reduction of 4% at quarter three 2010/11 compared to quarter three 2009/10.
 - Primary fires in Chorley are lower than anticipated.
 - Although crime overall has increased by 3.9% in quarter one compared to the same period of last year, there have been significant decreases in alcohol related violence and anti social behaviour.
5. Overall performance on the key projects / priorities in the Chorley Partnership delivery plan is good, with 78% rated green.
6. Overall performance of the key projects of the Chorley Partnership remains excellent, with four out of the five projects currently rated 'green'. While one project is rated 'amber' the issue has now been addressed and work is progressing as planned.

| | | |
|--|-----|----|
| Confidential report Please bold as appropriate | Yes | No |
|--|-----|----|

| | | |
|--|-----|----|
| Key Decision? Please bold as appropriate | Yes | No |
|--|-----|----|

REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

- 7. To facilitate the ongoing analysis and management of the Chorley Partnership’s performance and delivery of funded projects.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- 8. None.

CORPORATE PRIORITIES

- 9. This report relates to the following Strategic Objectives:

| | | | |
|---|---|--|---|
| Strong Family Support | ✓ | Education and Jobs | ✓ |
| Being Healthy | ✓ | Pride in Quality Homes and Clean Neighbourhoods | ✓ |
| Safe Respectful Communities | ✓ | Quality Community Services and Spaces | ✓ |
| Vibrant Local Economy | ✓ | Thriving Town Centre, Local Attractions and Villages | ✓ |
| A Council that is a consistently Top Performing Organisation and Delivers Excellent Value for Money | | | ✓ |

PERFORMANCE INDICATORS

- 10. This section includes an overview of the key performance indicators for the Chorley Partnership. This does not include indicators that are the responsibility of Chorley Council, as they are reported in the Council’s Quarter One Performance Report.

11. All Crime

Crime overall has increased by 3.9% in quarter one 2012/13 compared to the same period of last year. This is broken down into the following categories:

| Category | Q1 Last Year | Q1 This Year | % Change |
|---------------------------------|--------------|--------------|----------|
| All Crime | 1425 | 1480 | +3.9% |
| Serious Acquisitive Crime | 169 | 211 | +24.9% |
| Burglary Dwelling | 67 | 69 | +3.0% |
| Vehicle Crime | 109 | 137 | +25.7% |
| Robbery | 5 | 8 | +60.0% |
| All Violent Crime | 352 | 376 | +6.8% |
| Violence Against the Person | 326 | 349 | +7.1% |
| Alcohol Related Violence | 103 | 83 | -19.4% |
| Domestic Abuse | 157 | 166 | +5.7% |
| Domestic Abuse Detections (70%) | 75% | 78% | |
| Domestic Violence Murder | 0 | 0 | |
| Criminal Damage (inc arson) | 229 | 234 | +2.2% |
| Anti Social Behaviour | 1431 | 1340 | -6.4% |
| Detected Arsons (20%) | 0.0% | 10.0% | |

12. Usually the first quarter in the year is the highest. However, last year Chorley had much lower seasonal averages, and this in turn has had a significant impact on the first quarter this year which has seen a year on year increase of 3.9%. It should be noted that the actual number increase in these crime categories is relatively low. For example the all crime rate has risen by 55 compared to the same period last year. In May 2012 the crime count was the highest recorded with 560 offences, however the detection rate was recorded for the same period of 40.4%.
13. There has been a significant rise in serious acquisitive crime, violence, vehicle crime and burglary dwelling, and this has impacted on the overall performance. Detection rates have been good, with one group admitting to a total of 35 vehicle crimes.
14. Overall, in this quarter, there have been significant decreases in alcohol related violence and anti social behaviour.
15. **Detection Rates for All Crime in 2011/12As** previously requested the table below shows the most recent reportable detection rates.

| All Crime | Apr 2011 | May 2011 | Jun 2011 | Jul 2011 | YTD |
|------------------------|--------------|--------------|--------------|--------------|--------------|
| Recorded Crimes | 410 | 556 | 509 | 224 | 1699 |
| Detected Crimes | 134 | 226 | 256 | 80 | 696 |
| Detection Ratio | 32.7% | 40.6% | 50.3% | 35.7% | 41.0% |

16. **Fire related Key Performance Indicators**

| Indicator | 2011/12 Target | YTD Performance |
|-------------------------|----------------|-----------------|
| Deliberate Primary Fire | 9 | 8 |
| Accidental Primary Fire | 14 | 13 |

17. **Alcohol Related Admissions**

Latest data published by the North West Public Health Observatory for Q3 2011/12 shows a reduction of 1% when compared to the same period last year, and 4% year to date.

| Rate of alcohol related admissions per 100,000 population | | | |
|---|---------|---------|-------------|
| | 2010/11 | 2011/12 | % reduction |
| Quarter Three | 568 | 561 | 1% |
| Year to date | 1753 | 1678 | 4% |

SUSTAINABLE COMMUNITY STRATEGY DELIVERY PLAN 2011/12

18. The Chorley Partnership has 51 key projects/priorities in the delivery plan for 2012/2013. These projects/priorities are being delivered by eight of the key partners of the Chorley Partnership; Chorley Council, Lancashire County Council, Lancashire Constabulary, Lancashire Fire and Rescue, NHS Central Lancashire, Lancashire Teaching Hospitals, Runshaw College, and the Voluntary, Community and Faith Sector (VCFS), as well as partnership projects.


19. In quarter one 40 (78%) of the key priorities/projects were reported as green, 5 (10%) were reported as amber, and 1 (2%) are now complete. The other five remain unreported at this moment in time.


For those that are reported as amber, explanations and action plans for improvement have been provided by the lead organisation.


| Organisation | Priority/Project | Reasons / Actions |
|--|--|--|
| Chorley Council | Explore the development of a service package for accommodation of 16 and 17 year olds | This project is the responsibility of Chorley Council, and has been reported in the Council Quarter One Performance Report elsewhere on this agenda. |
| It is worth noting that the following have been reported as amber by partners and whilst the issue that the priority/project has been put in place to address may remain a problem, the planned work to tackle the issues appear to be progressing well. | | |
| Lancashire Constabulary | Embed a multi-agency ASBRAC (Anti-Social Behaviour Risk Assessment Conference) approach to assist in the reduction of anti-social behaviour, thereby reducing the number of victims, the harm caused to them and the impact of anti-social activity on our communities. | ASBRACs are up and running in Chorley – dealing with cases where the vulnerability of the victims is of paramount importance. This has seen some successes and whilst the repeat rate is showing a 0.02% increase it is improving. |
| Lancashire Constabulary | Reduce domestic abuse repeat rates by providing perpetrator interventions including addressing alcohol and drug issues | A County wide project to develop perpetrator interventions is underway and we are involved in its development. Detection rates have increased in Chorley compared to last year and there has been an increase in referrals to MARAC (Multi-Agency Risk Assessment Conference) and a decrease in high risk victims. |
| Lancashire Constabulary | Work in partnership to support town centre development and the night time economy specifically through engagement, education and enforcement | Violent Crime is showing a slight increase, but initial analysis would not suggest that this is in any way connected to the night time economy or licensed premises. Repeat Locations for ASB in the Town Centre have decreased with plans in place to address those repeat locations still featuring. |
| Lancashire County Council | Ensure that the local community is effectively engaged in the provision of public services, in particular the development, delivery and management of the library service including continued support for independence amongst older people through provision of Home Library Service and IT related developments in District Libraries. | The Home Library service continues to provide a service in the Chorley District. Promotions have been carried out to try and extend the service to Coppull and Eccleston. Go On Sessions take place on a weekly basis at 5 libraries in the district with the aim of introducing members of the public to computers and the internet. This will be extended to Coppull Library during September 2012 |


PARTNERSHIP PROJECTS DELIVERY

20. The Chorley Partnership has four key projects for delivery during 2012/2013. These projects support the delivery of the vision, themes and priorities of the Sustainable Community Strategy 2010-2020. Each project uses Chorley Council’s project management methodology to manage and monitor delivery. Included in the table below is a summary of the progress made in the last quarter, alongside any issues that have been encountered which may impact on the project.
21. Overall performance of the key projects remains good, with three of the projects rated ‘green’. One project has been rated ‘amber’ which is early warning that there may be a problem with this project, however the issue has now been addressed and work is progressing as planned.

| Increasing Opportunities for NEET young people in Chorley | |
|--|---|
| What is it? | |
| This project will look at the current levels of young people who are not in employment, education or training in Chorley and the current provision for these young people, working to identify gaps in provision and put actions in place to ensure that these gaps can be filled. | |
| Lead Partner | Chorley Council |
| RAG Status  | <p>Led by the NEET task and finish group, this project has already delivered several of its objectives including the initiation of the NEET provider groups which have been very successful in matching NEET young people to opportunities and the production of a NEET provider action plan. Following an assessment of the marketing provision, the NEET task and finish group are now developing a web page on the YPS website to promote advice, information and support about employment and training opportunities.</p> <p>The objectives were to:</p> <ul style="list-style-type: none"> • Establish the current numbers of NEET in Chorley and analyse the patterns • Map the current provision available to young people • Identify gaps in provision • Assess the effectiveness of the marketing of current provision • Draft an action plan to address the gaps and issues identified above • Develop and implement solutions to fill the gaps |

| Embedding the NHS Reform in Chorley | |
|--|---|
| What is it? | |
| The project aims to enable the NHS reform changes to be embedded locally within Chorley. It will work with the emerging Clinical Commissioning Groups and county wide structures to ensure that an appropriate local structure and strategy is put in place. | |
| Lead Partner | Chorley Council |
| RAG Status  | The Chorley and South Ribble Health and Wellbeing Partnership is now established with representatives from Chorley and South Ribble Council’s, VCFS, Lancashire Teaching Hospitals and GP’s. The Partnership has developed priorities and work is underway to finalise a strategy around three key areas: independence, activity and access and will reflect the priorities of both the Lancashire Health and Wellbeing Board and the CCG’s |

| Volunteering in Chorley | |
|---|---|
| What is it? | |
| The project will aim to develop actions to increase recruitment, retention and support for volunteers in Chorley. Managed by the sector, it will assess the current provision for volunteers and put in place actions to increase recruitment, retention and support. | |
| Lead Partner | Chorley VCFS Network |
| RAG Status  | This project has been reported as Amber due to the fact that in quarter one the VCFS Network were still in the early stages of external recruitment to the coordinator post. Interviews were held on 10 July and a coordinator has now been recruited, it is anticipated that work will now continue and the project will be delivered on time. |

| Managing personal finances – protecting vulnerable people | |
|---|--|
| What is it? | |
| The project will aim to help protect vulnerable families in Chorley by tackling social isolation, and working to identify economic causes of isolation among vulnerable families. In phase one, it will work to identify issues with social isolation which could be the result of mobility issues, transport issues, financial concerns or a wide range of other factors and then to identify an action plan to tackle them. In phase two, it will work to identify economic causes of isolation among vulnerable families by taking into account the changes being made nationally (around welfare reform) and locally which are having an impact on vulnerable families. It will assess what support may be needed from a range of partners to ensure that these families are protected. | |
| Lead Partner | Chorley Council |
| RAG Status  | The first phase of this work was achieved using a task and finish format to identify issues and the features of groups at risk which included older people, younger vulnerable families and members of equality groups. A final report and action plan detailing findings and next steps have been developed and presented to the Equality Forum and Chorley Partnership. Phase two of the work is now underway starting with some initial investigatory work to understand changes nationally and locally before moving on to assess needs and support. |

IMPLICATIONS OF REPORT

22. This report has implications in the following areas and the relevant Directors' comments are included:

| | | | |
|--|---|--|--|
| Finance | | Customer Services | |
| Human Resources | | Equality and Diversity | |
| Legal | | Integrated Impact Assessment required? | |
| No significant implications in this area | ✓ | Policy and Communications | |

GARY HALL
CHIEF EXECUTIVE

There are no background papers to this report.

| Report Author | Ext | Date | Doc ID |
|------------------|------|--------------|--|
| Louise Wingfield | 5061 | 26 July 2012 | Chorley Partnership 1 st Quarter Report |



| Report of | Meeting | Date |
|---|-------------------|----------------|
| Chief Executive (Introduced by the Executive Member for Resources, Policy & Performance) | Executive Cabinet | 16 August 2012 |

REVENUE BUDGET MONITORING 2012/13 REPORT 1 (END OF JUNE 2012)

PURPOSE OF REPORT

1. This report sets out the current financial position of the Council as compared against the budgets and efficiency savings targets it set itself for the financial year 2012/13.

RECOMMENDATION(S)

2. That Executive Cabinet are asked to consider the following recommendations.
 - Transfer the sum of £300,000 from General Balances to a specific earmarked Town Centre Reserve.
 - Approve the use of underspends on existing staffing budgets to fund the creation of a permanent Business Advisor post to provide a specific advisory service for existing local businesses who have been trading for over three years.

EXECUTIVE SUMMARY OF REPORT

3. The Council expected to make overall target savings of £200,000 in 2012/13 from management of the establishment. I am please to report that a total of £100,000 has already been achieved, leaving a further £100,000 remaining for the target to be achieved for the year. Further savings will be made as the year progresses and more vacancies occur, which will ensure the target for the year is achieved.
4. The projected outturn currently shows a forecast underspend of around £255,000 against the budget. No action is required at this stage in the year.
5. The Council's Medium Term Financial Strategy proposed that working balances were to be no lower that £2.0m due to the financial risks facing the Council. The current forecast to the end of June shows that the General Fund balance will be around £2.577m. In addition to creating an earmarked reserve for the purpose of Town Centre development and regeneration, this puts the Council in a strong position and should help to mitigate against future risks associated with the Local Business Rates Retention scheme from April 2013.

| | | |
|--|-----|----|
| Confidential report Please bold as appropriate | Yes | No |
|--|-----|----|

| | | |
|--|-----|----|
| Key Decision? Please bold as appropriate | Yes | No |
|--|-----|----|

REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

- 6. To ensure the Council’s budgetary targets are achieved.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- 7. None.

CORPORATE PRIORITIES

- 8. This report relates to the following Strategic Objectives:

| | | | |
|---|--|--|---|
| Strong Family Support | | Education and Jobs | |
| Being Healthy | | Pride in Quality Homes and Clean Neighbourhoods | |
| Safe Respectful Communities | | Quality Community Services and Spaces | |
| Vibrant Local Economy | | Thriving Town Centre, Local Attractions and Villages | |
| A Council that is a consistently Top Performing Organisation and Delivers Excellent Value for Money | | | ✓ |

Ensuring cash targets are met maintains the Council’s financial standing.

BACKGROUND

- 9. The Council’s approved revenue budget for 2012/13 included savings proposals of £0.975m required to balance the budget and maintain front line services. A number of these proposals had already been put in place by the start of the new financial year with the remainder to be implemented over the coming months.
- 10. In addition to the savings outlined above, the Council expected to make overall target savings of £200,000 from management of the establishment.
- 11. The 2012/13 budget also included additional investment in the town centre to boost the local economy. A sum of £282,700 was approved for investment in the following areas:
 - Business Start-Up Scheme
 - Extension of business rate subsidy and shop floor refurbishment grants
 - Provision of council apprenticeships (NEET’s)
 - Debt advice funding
 - Revenue costs of town centre land acquisition

Work has already started on a number of these initiatives. Progress to date includes recruitment to the new post of Business Advisor to support self employment, the creation of new start-up businesses and their survival in their first three years of trading, and also the appointment of 10 apprentice posts (NEET’s) at the Council. Members will be updated throughout the year on progress for all schemes.

- 12. The programme of Town Centre development and regeneration will be supported by the creation of a new earmarked reserve as recommended above. This will make funds available to target this priority area from within the Council’s existing budgetary resources.

13. In addition the Council recently announced a free swimming initiative for under 16's during the school summer holidays, funded from revenue underspends in 2011/12.

CURRENT FORECAST POSITION

14. Set out in Appendix 1 is the summary provisional outturn position for the Council based upon actual spending in the first three months of the financial year, adjusted for future spending based upon assumptions regarding vacancies and service delivery. No individual service directorate figures are attached. These can be viewed using the following link and are also available as hard copies for inspection in the Members' Room: <http://democracy.chorley.gov.uk/documents/s27968/DirectorateStatementsJune2012.pdf.pdf>
15. In the period to the end of June we have already identified £100,000 of contributions towards the annual corporate savings targets of £200,000 for 2012/13. This is in the main as a result of vacant posts, some of which will remain vacant throughout the year pending the outcome of departmental restructures. The main savings that have been identified are analysed by directorate as £60,000 as a result of savings from within the Chief Executive & Transformation Directorate and £40,000 for People & Places Directorate.
16. The directorate cash budgets have been amended for approved slippage from 2011/12 and any transfers from reserves. The significant additions to the budget include:

| Details | £'000 |
|--|-------|
| • Slippage from 2011/12 | 360 |
| • Employment opportunities for young people (NEET's) | 110 |
| • Neighbourhood Working reserve | 90 |
| • Building Maintenance Fund | 60 |
| • Olympic Torch Relay | 40 |
| • Allotments | 37 |

17. Savings are currently forecast on staffing costs, predominantly from vacant posts. This provides an excellent opportunity to provide additional investment in helping to deliver on Chorley's economic regeneration strategy action plan. The provision of quality one to one business advice for our existing businesses is fundamental to the Chorley economy for the following reasons:
- Maintaining the existing business and employment base which is more vulnerable in these uncertain economic times.
 - Improving competitiveness and supporting growth of existing businesses.
 - Complements the Council's new business start up scheme.

It is therefore recommended that an additional Business Advisor post is created, funded by the savings generated from a vacant post already in the budget, to provide a specific service for existing businesses that have been trading for more than three years. The estimated part-year cost of the post in 2012/13 is around £20,000 and around £40,000 for a full year.

Whilst the Business Advisor Service will support all existing businesses the focus will be:

- To work in partnership with the emerging Lancashire Business Growth Hub to ensure that referrals are made into the Chorley service, and vice versa.
- To target businesses in the average and high risk sectors (determined with regard to the health of their balance sheet position) with a view to maintaining stability as a first priority, then to seek out untapped potential to sustain performance thereafter.
- Some focus on supporting knowledge based companies to achieve growth and job creation.
- Targeting our retail businesses within the town centre and local service centres.

18. The projected outturn shown in Appendix 1 forecasts an underspend against the budget of £255,000. The significant variances from the Current Cash Budget are shown in the table below. Further details are contained in the service unit analysis available in the members' room:

ANALYSIS OF MOVEMENTS

Table 1 – Significant Variations from the Cash Budget

Note: Further savings/underspends are shown as ().

| | £'000 | £'000 |
|---|-------------|--------------|
| Expenditure | | |
| Staffing costs | (85) | |
| External Audit Fees | (34) | |
| Waste Contract | (15) | |
| Liberata Property Services Contract | (9) | |
| Insurances | (13) | |
| Street Games | (25) | |
| Members Allowances/Expenses | (14) | |
| Parking contractor (enforcement, cash collection) | (10) | |
| Other Expenditure | <u>(40)</u> | |
| | | (245) |
| Income | | |
| Parking Fees | 26 | |
| Change in Parking Tariffs | 42 | |
| Cotswold Rental Income net of void allowance | 18 | |
| Building Control Income | 15 | |
| Rental Income (Investment Portfolio) | 14 | |
| Income generation from external bodies (Policy) | (9) | |
| Legal/Surveyors Fees (sale of land) | (8) | |
| Net Financing (Interest Receivable) | (74) | |
| Other Income | <u>(34)</u> | |
| | | (10) |
| Net Movement | | (255) |

19. The forecast saving of £85,000 on staff salaries shown in the table above is in addition to the contribution of £100,000 already made to the corporate savings target in quarter 1. The majority of this additional saving is from the Chief Executive & Transformation Directorate from within Customer, ICT and Transactional Services.
20. In April of this year the Audit Commission announced further reductions in their scale of audit fees and charges for 2012/13. By outsourcing the work the Commission has secured significant reductions in the cost of the service of up to 40%. This was in addition to the reductions previously announced that were built into the Council's base estimates for the current year. This has resulted in additional savings of around £34,000 against the 2012/13 budget.
21. The original budgets for 2012/13 included assumptions for the rates of inflation that are applied to the Council's various contracts. Based on the latest information available at the time, the rate of 4% was used in line with the rate for January of this year. Inflation on the Veolia waste contract is calculated using the RPIX rate at March and for the Liberata property services contract the RPIX rate at April is used. As the RPIX rate has since fallen to 3.7% for March and 3.5% for April, this has resulted in savings against the budgets of around £15,000 on the Veolia contract and £9,000 on the Liberata contract.
22. The Council recently went out to tender in partnership with South Ribble Borough Council for renewal of the Council's main insurance premiums. The Council's existing supplier Zurich Municipal won the contract for liability and motor policies, with the remaining policies provided through our new broker Jardine Lloyd Thompson. The budget for 2012/13 included provisional savings on the contracts of around £32,000. However, the final premiums have now been agreed and further discounts have since been applied resulting in a further saving of around £13,000 for 2012/13.
23. The 2012/13 budget included a package of budget growth items for one-off schemes to be delivered. One such scheme was the Street Games project aimed at bringing sporting opportunities to young people in different parts of the borough. A budget of £50,000 was approved to continue funding staffing resources once the original two year funding for the project expires. From this original funding, a balance of around £30,000 was carried forward to 2012/13 which will cover costs for a significant part of the year. The forecast at this stage is that a budget of around £25,000 will remain unspent at the end of the year and could be made available to continue funding the project into 2013/14 if required.
24. A new Members Allowances scheme was approved in April of this year which resulted in a change in both the number of posts and duties for members. This has generated a saving against the Council's budget for 2012/13 and together with forecast savings on other member related costs such as internet charges and the Member Development Programme, a total saving of around £14,000 should be achieved in the current year.
25. Income levels for parking fees (pay and display) for the first quarter are down by around 2% in comparison to 2011/12. This may simply be a consequence of the recent poor weather and the position will be monitored closely over the remainder of the year. The initial forecast is for a shortfall in income of around £26,000. However, this deficit is partly offset by a predicted saving of around £10,000 on the parking contractor budget. The budget covers the cost of parking enforcement, cash collection, processing Penalty Charge Notices (PCN's) and income received from PCN's.
26. Members should also be aware of the proposal to introduce revised car parking tariffs on a trial basis from September 2012 to January 2013. The proposed amendments are designed to encourage shoppers into Chorley by changing customer behaviour. The proposals will equate, however, to a reduction in car parking charges and will therefore lead to a fall in car park income. After reviewing the data available it is estimated that the proposed tariff changes may lead to an annual loss of income of up to £100,000 (£42,000 during the five

month trial period). Once implemented, income levels will be closely monitored throughout the trial period and Members advised accordingly.

27. The 2012/13 rental income budget for Cotswold House includes an assumption regarding the level of empty flats (voids) during the year. The current level of voids stands at 24.7% compared to the budget allowance of 20%. The early part of the financial year has seen large scale room refurbishment at Cotswold and an increased void level has resulted. This has reduced the level of rental income anticipated for the year by around £18,000.
28. Another area where the Council may under achieve against its income budgets is in relation to Building Control Fees. Building Control income levels have fallen across the county for the first quarter of the year, though Chorley, through active promotion of the excellent service provided, have been able to restrict the loss of income to some extent. Despite this, the initial forecast is for a shortfall of around £15,000 for the year.
29. The 2012/13 revenue budget includes rental income due from properties which come under the Council's Investment Portfolio, including various commercial units at Chorley North Industrial Estate. A tenant of three of the units has recently given notice to terminate their leases and this gives a financial implication of a potential loss of rent of approximately £21,000 per annum. However, in the past we have had several enquiries for these units as they tend to be very popular particularly with the good motorway connections and it is hoped that new tenants can be found in the near future. The current forecast is for a shortfall in income of around £14,000 assuming that the units will be re-occupied by the start of the new calendar year.
30. Additional income has also been generated from work undertaken by the Council's Policy team on behalf of Wigan Council and Team Lancashire, and in increase in cash receipts from disposal of various small parcels of Council owned land. This has generated additional net revenue after costs of around £9,000 and £8,000 respectively.
31. The level of cash balances available for investment has been higher than anticipated throughout the first quarter of 2012/13. This has generated additional interest earned on investments and has resulted in an increase in the forecast for net income of around £74,000 for the Council.

GENERAL FUND RESOURCES AND BALANCES

32. The current cash budget has been updated to take account of the transfer of approved slippage of £359,920 from 2011/12 and for other transfers from reserves to finance revenue expenditure in 2012/13.
33. With regard to working balances, and as per Appendix 1, we started the year with a balance of £2.264m. The current forecast to the end of June shows that the General Fund balance will be around £2.577m. This position provides an ideal opportunity to provide additional investment in the town centre and it is recommended that a sum of £300,000 is transferred to an earmarked reserve for this purpose. This would reduce the forecast level of balances to £2.277m. The approved MTFS proposes that working balances are to be no lower than £2.0m given the budgetary challenges facing the Council. In addition to creating an earmarked reserve for Town Centre development and regeneration, this higher level of General Reserve enables the Council to mitigate some risk caused by the, as yet unknown, financial implications of the forthcoming implementation of the Local Business Rates Retention scheme from April 2013.

34. IMPLICATIONS OF REPORT

35. This report has implications in the following areas and the relevant Directors' comments are included:

| | | | |
|--|---|--|--|
| Finance | ✓ | Customer Services | |
| Human Resources | | Equality and Diversity | |
| Legal | | Integrated Impact Assessment required? | |
| No significant implications in this area | | Policy and Communications | |

COMMENTS OF THE STATUTORY FINANCE OFFICER

36. The financial implications are detailed in the body of the report.

COMMENTS OF THE MONITORING OFFICER

37. The Monitoring Officer has no comments.

GARY HALL
CHIEF EXECUTIVE

There are no background papers to this report.

| Report Author | Ext | Date | Doc ID |
|---------------|------|----------|--------|
| Dave Bond | 5488 | 20/07/12 | |

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| | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) |
|--|---------------------------------|--|--|---------------------------------------|------------------------------------|---|--|--------------------------------|-------------------------|------------------|-----------------|
| General Fund Revenue Budget Monitoring 2012/13 Forecast to end of June 2012 | Original Cash Budget | Impact of Council Restructure | Agreed Changes (Directorates) | Agreed Changes (Other) | Amended Cash Budget | Contribution to Corp. Savings (Staffing) | Contribution to Corp. Savings (Other) | Current Cash Budget | Forecast Outturn | Variance | Variance |
| | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | % |
| Chief Executive & Transformation | 6,210,360 | | (18,260) | 386,670 | 6,578,770 | (60,000) | | 6,518,770 | 6,342,770 | (176,000) | -2.7% |
| Partnerships, Planning & Policy | 779,900 | | 9,500 | 79,930 | 869,330 | - | | 869,330 | 898,330 | 29,000 | 3.3% |
| People & Places | 6,454,280 | | 8,760 | 185,690 | 6,648,730 | (40,000) | | 6,608,730 | 6,581,730 | (27,000) | -0.4% |
| Directorate Total | 13,444,540 | - | - | 652,290 | 14,096,830 | (100,000) | - | 13,996,830 | 13,822,830 | (174,000) | -1.2% |
| Budgets Excluded from Transformation Directorate Monitoring: | | | | | | | | | | | |
| Pensions Account | 203,460 | | | | 203,460 | | | 203,460 | 203,460 | - | - |
| Benefit Payments | 68,880 | | | | 68,880 | | | 68,880 | 65,240 | (3,640) | -5.3% |
| Corporate Savings Targets | | | | | | | | | | | |
| Management of Establishment | - | | | (200,000) | (200,000) | 100,000 | | (100,000) | (100,000) | - | - |
| Reduction in Pension Rate | - | | | - | - | | | - | - | - | - |
| Efficiency/Other Savings | - | | | - | - | | | - | - | - | - |
| Total Service Expenditure | 13,716,880 | - | - | 452,290 | 14,169,170 | - | - | 14,169,170 | 13,991,530 | (177,640) | -1.3% |
| Non Service Expenditure | | | | | | | | | | | |
| Contingency Fund | - | | | | - | | | - | - | - | - |
| Contingency - Management of Establishment | (200,000) | | | 200,000 | - | | | - | - | - | - |
| Efficiency/Other Savings | - | | | | - | | | - | - | - | - |
| Revenue Contribution to Capital | - | | | 480,600 | 480,600 | | | 480,600 | 480,600 | - | - |
| Net Financing Transactions | 304,350 | | | | 304,350 | | | 304,350 | 230,350 | (74,000) | |
| VAT Shelter Income | - | | | | - | | | - | - | - | - |
| Transfer to Earmarked Reserve - VAT Shelter Income | - | | | | - | | | - | - | - | - |
| Parish Precepts | 567,220 | | | | 567,220 | | | 567,220 | 567,220 | - | - |
| Total Non Service Expenditure/Income | 671,570 | - | - | 680,600 | 1,352,170 | - | - | 1,352,170 | 1,278,170 | (74,000) | |
| Total Expenditure | 14,388,450 | - | - | 1,132,890 | 15,521,340 | - | - | 15,521,340 | 15,269,700 | (251,640) | -1.6% |
| Financed By | | | | | | | | | | | |
| Council Tax | (6,969,390) | | | | (6,969,390) | | | (6,969,390) | (6,969,390) | - | - |
| Grant for freezing Council Tax | (318,000) | | | | (318,000) | | | (318,000) | (321,357) | (3,357) | |
| Aggregate External Finance | (5,883,290) | | | | (5,883,290) | | | (5,883,290) | (5,883,288) | 2 | |
| New Homes Bonus | (1,044,250) | | | | (1,044,250) | | | (1,044,250) | (1,044,254) | (4) | |
| LAA Reward Grant (PRG) | (89,000) | | | | (89,000) | | | (89,000) | (89,000) | - | - |
| Local Services Support Grant | (71,470) | | | | (71,470) | | | (71,470) | (71,470) | - | - |
| Collection Fund (Surplus)/Deficit | (40,000) | | | | (40,000) | | | (40,000) | (40,000) | - | - |
| Use of Earmarked Reserves - capital financing | - | | | (480,600) | (480,600) | | | (480,600) | (480,600) | - | - |
| Use of Earmarked Reserves - revenue expenditure | (31,000) | | | (652,290) | (683,290) | | | (683,290) | (683,290) | - | - |
| Transfer to Earmarked Reserves - PRG/VS1 | - | | | | - | | | - | - | - | - |
| Budgeted Contribution to General Balances | 57,950 | | | | 57,950 | | | 57,950 | 57,950 | - | - |
| Total Financing | (14,388,450) | - | - | (1,132,890) | (15,521,340) | - | - | (15,521,340) | (15,524,699) | (3,359) | 0.0% |
| Net Expenditure | - | - | - | - | - | - | - | - | (254,999) | (254,999) | |
| General Balances Summary Position | | | | | | | | | | | |
| | | | | Target | Forecast | | | | | | |
| | | | | £ | £ | | | | | | |
| General Fund Balance at 1 April 2012 | | | | 2,000,000 | 2,263,890 | | | | | | |
| Budgeted Contribution to General Balances | | | | | 57,950 | | | | | | |
| Provisional (Over)/Under Spend | | | | | 254,999 | | | | | | |
| Forecast General Fund Balance at 31 March 2013 | | | | 2,000,000 | 2,576,839 | | | | | | |

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| Report of | Meeting | Date |
|---|-------------------|----------------|
| Chief Executive (Introduced by the Executive Member for Resources, Policy and Performance) | Executive Cabinet | 16 August 2012 |

CAPITAL PROGRAMME MONITORING 2012/13 – 2014/15

PURPOSE OF REPORT

1. To update the Capital Programmes for financial years 2012/13 to 2014/15 to take account of rephasing of expenditure and other budget changes.
2. To report the budgeted receipt and use of contributions from developers for the period 2012/13 to 2014/15.

RECOMMENDATION(S)

3. That the Council be recommended to approve the rephasing of capital budgets between 2012/13 and 2013/14 – 2014/15, as presented in columns (2), (6) and (10) of Appendix 1.
4. That the Council be recommended to approve the other amendments to the Capital Programmes for 2012/13, 2013/14 and 2014/15, as presented in columns (3), (7) and (11) of Appendix 1.

EXECUTIVE SUMMARY OF REPORT

5. Council of 17th July 2012 approved the increase in the 2012/13 to 2014/15 Capital Programme from £12,525,270 to £14,176,270. Of the £1,651,000 net increase, £1,414,810 was in respect of budgets rephased from 2011/12; £249,620 was for Play, Recreation and Public Open Space projects to be funded with developers' contributions; £5,000 was transferred to the revenue budget; and £8,430 reflected a reduction in resources available.
6. It is now recommended that the programme should be increased by a further £146,590 to £14,322,860, to include projects to be funded with contributions received from developers.
7. In addition, it is recommended that £90,000 of the Affordable Housing budget should be rephased from 2012/13 to 2013/14, because the relevant S106 contribution only becomes due on completion of 100 dwellings on site. Rephasing and reallocation of the Housing Renewal budget to finance Disabled Facilities Grants is recommended to take account of the DFG policy presented to Executive Cabinet of 21st June 2012.
8. There is no increase in the financing of the programme by Prudential Borrowing.
9. Appendix 2 presents the proposed budgeted use of developers' contributions from 2012/13 to 2014/15. The balance of uncommitted contributions is indicated to total approximately £391,000.

| | | |
|--|-----|----|
| Confidential report Please bold as appropriate | Yes | No |
|--|-----|----|

| | | |
|--|-----|----|
| Key Decision? Please bold as appropriate | Yes | No |
|--|-----|----|

| | | |
|---|---|---|
| Reason Please bold as appropriate | 1, a change in service provision that impacts upon the service revenue budget by £100,000 or more | 2, a contract worth £100,000 or more |
| | 3, a new or unprogrammed capital scheme of £100,000 or more | 4, Significant impact in environmental, social or physical terms in two or more wards |

REASONS FOR RECOMMENDATION(S)

(If the recommendations are accepted)

- 10. The 2012/13 to 2014/15 Capital Programme should be updated to take account of the rephasing of budgets, changes to resources available to finance projects, and the proposed use of uncommitted budgets.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- 11. None

CORPORATE PRIORITIES

- 12. This report relates to the following Strategic Objectives:

| | | | |
|---|--|--|--|
| Strong Family Support | | Education and Jobs | |
| Being Healthy | | Pride in Quality Homes and Clean Neighbourhoods | |
| Safe Respectful Communities | | Quality Community Services and Spaces | |
| Vibrant Local Economy | | Thriving Town Centre, Local Attractions and Villages | |
| A Council that is a consistently Top Performing Organisation and Delivers Excellent Value for Money | | | |

BACKGROUND

- 13. The revised Capital Programme for 2012/13 to 2014/15 totalling £14,176,270 was presented to the Council meeting of 17th July 2012. The increase of £1,651,000 took account of rephasing of £1,414,810 from 2011/12; the addition of projects to be funded with £249,620 additional developers' contributions; transfer to the revenue budget of a £5,000 budget; and a reduction in budgeted expenditure by £8,430 to reflect resource reductions.

14. Of the rephased budgets, £592,370 was in respect of Buckshaw Railway Station, which Executive Cabinet had been forewarned about on 23rd February 2012. The Strategic Land Assembly budget of £500,000 had only been added to the 2011/12 programme by Council on 28th February 2012, and there was insufficient time to complete the land acquisition before year-end.

REVISED ESTIMATE 2012/13

15. The Capital Programme for 2012/13 should be reduced from £12,371,040 to £11,877,580 to take account of the £493,460 net rephasing of budgets to 2013/14 and 2014/15. Of this total, £90,000 relates to Affordable Housing due to be financed with a S106 Contribution. As the contribution does not become due until 100 dwellings are constructed, it is recommended that the budget should be rephased to 2013/14. The remaining £403,460 is the recommended rephasing of the uncommitted Housing Renewal budget to 2013/14 and 2014/15, in order to fund Disabled Facilities Grants (DFGs) in those years. It is also recommended that £57,440 of the Housing Renewal budget should be used for DFGs in 2012/13. These changes reflect the implications of the DFG policy reported on 21st June 2012.
16. If these changes are approved, the uncommitted Housing Renewal budget would be reduced to £139,330. This budget could be allocated to housing projects in 2012/13, or could be rephased to later years. Apart from DFGs and Affordable Housing funded with developers' contributions, there are no other Housing Renewal budgets in 2013/14 and 2014/15.
17. The changes to individual budgets are presented in Appendix 1.
18. As indicated in the capital programme report of 21st June 2012, Network Rail has not finalised payments to the main contractor employed on the Buckshaw Parkway Station scheme. Officers from this council and Lancashire County Council will meet Network Rail representatives with the aim of finding a way of drawing the contract to a conclusion. Until the contract is finalised, it will not be possible to confirm use of the £592,370 budget.
19. Negotiations to secure an external contribution towards the cost of the Duxbury Park Golf Course access road are close to completion. It is now planned that the tendering process should start in August and that tenders would be evaluated in September. Once the value of the contribution and cost of the work are confirmed, the budget amendment required would be recommended at the first opportunity.

CAPITAL PROGRAMME 2013/14

20. The revised Capital Programme for 2013/14 would be £614,430 after the rephasing of budgets from 2012/13, and the increase in budgets to be financed from developers' S106 contributions.

CAPITAL PROGRAMME 2014/15

21. The revised Capital Programme for 2014/15 would be £470,730 after the rephasing of budget provision from 2012/13.

FINANCING OF CAPITAL PROGRAMME

22. There is no increase in Prudential Borrowing to finance capital expenditure from 2012/13 to 2014/15. Capital financing costs (interest and repayment of borrowing) relating to the Chorley East Health Centre would be recovered through the rental income.

- 23. During the period 2012/13 to 2014/14, the Council will replace leased vehicles and plant used by the People and Places directorate in providing its services. Budget provision for leasing of vehicles is included in the revenue account budget. It may prove more cost effective for the Council to purchase vehicles and plant outright, if the capital financing costs would be less than the leasing charges. This would be discussed with our leasing advisors and any proposed increase in borrowing would be reported later in the year only if revenue budget savings would be achieved. The cost of vehicles and plant replaced to date is £18,300.
- 24. At present the financing of the programme does not include use of any capital receipts from the sale of surplus assets or repayment of loans and grants. It is likely that receipts would be achieved between 2012/13 and 2014/15, though none have been received so far this year. These could be used to reduce financing of the programme by borrowing or to reduce existing debt; or to increase the programme without increasing borrowing.

DEVELOPERS’ CONTRIBUTIONS

- 25. The budgeted use of developers’ contributions from 2012/13 to 2014/15 is shown in Appendix 2. Receipt and use of additional contributions for affordable housing and play/recreation facilities is reflected in this appendix.
- 26. At present, only £28,000 uncommitted Borough-wide S106 contributions are available for play and recreation schemes, which could include making contributions to projects implemented by other organisations. However, it is likely that contributions would continue to be received throughout the year, and the total available for allocation to projects would be updated in further monitoring reports.
- 27. Approximately £364,000 of the contribution received for purposes including highway improvements, community safety and recreation facilities in the vicinity of the former Lex site on Pilling Lane is uncommitted at present.
- 28. Further contributions are receivable as development of Buckshaw Group 1 and Group 4 North proceeds. Affordable housing and other facilities would be provided on site by the developers, but the Council would receive contributions to provide affordable housing, community facilities, playing fields and public open space, public infrastructure, and public transport improvements. The timing and certainty of receiving these S106 Contributions could be affected by the current economic climate and the impact on the housing market.

IMPLICATIONS OF REPORT

- 29. This report has implications in the following areas and the relevant Directors’ comments are included:

| | | | |
|--|---|--|--|
| Finance | ✓ | Customer Services | |
| Human Resources | | Equality and Diversity | |
| Legal | | Integrated Impact Assessment required? | |
| No significant implications in this area | | Policy and Communications | |

COMMENTS OF THE STATUTORY FINANCE OFFICER

- 30. Financial implications are set out in the body of the report.

COMMENTS OF THE MONITORING OFFICER

31. The Monitoring Officer has no comments.

GARY HALL
CHIEF EXECUTIVE

There are no background papers to this report.

| Report Author | Ext | Date | Doc ID |
|----------------------|------------|----------------------------|---|
| Michael Jackson | 5490 | 17 th July 2012 | Capital Programme Monitoring 2012-13 – 2014-15 Aug 2012.doc |

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Capital Programme - 2012/13 to 2014/15

| Scheme | 2012/13 | | | 2012/13 | | | 2013/14 | | | 2013/14 | | | 2014/15 | | | Total 2012/13 to 2014/15 (13) £ |
|--|---------------------------------|----------------------|-------------------|---------------------------------|---------------------------------|----------------------|-------------------|---------------------------------|---------------------------------|-----------------------|--------------------|----------------------------------|----------|------------------|--|---|
| | Current Estimate (1) £ | Rephased (2) £ | Other (3) £ | Revised Estimate (4) £ | Current Estimate (5) £ | Rephased (6) £ | Other (7) £ | Revised Estimate (8) £ | Current Estimate (9) £ | Rephased (10) £ | Other (11) £ | Revised Estimate (12) £ | | | | |
| Chief Executive | | | | | | | | | | | | | | | | |
| <u>Head of Customer, ICT & Transactional Services</u> | | | | | | | | | | | | | | | | |
| Website Development (incl. ICT salary capitalisation) | 20,000 | | | 20,000 | 0 | | 0 | | 0 | | | 0 | | 20,000 | | |
| Thin Client/Citrix Virtual Desktop Infrastructure | 46,830 | | | 46,830 | 0 | | 0 | | 0 | | | 0 | | 46,830 | | |
| Unified Intelligent Desktop (externally funded) | 59,960 | | | 59,960 | 0 | | 0 | | 0 | | | 0 | | 59,960 | | |
| UID / Asidua Mobile | 23,330 | | | 23,330 | 0 | | 0 | | 0 | | | 0 | | 23,330 | | |
| <u>Head of Customer, ICT & Transactional Services Total</u> | 150,120 | 0 | 0 | 150,120 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 150,120 | | |
| <u>Head of Governance</u> | | | | | | | | | | | | | | | | |
| Planned Improvements to Fixed Assets | 591,420 | | | 591,420 | 200,000 | | 200,000 | | 200,000 | | | 200,000 | | 991,420 | | |
| Strategic Land Assembly Chorley Town Centre | 500,000 | | | 500,000 | 0 | | 0 | | 0 | | | 0 | | 500,000 | | |
| Chorley East Health Centre - land purchase/construction | 6,650,000 | | | 6,650,000 | 0 | | 0 | | 0 | | | 0 | | 6,650,000 | | |
| <u>Head of Governance Total</u> | 7,741,420 | 0 | 0 | 7,741,420 | 200,000 | 0 | 200,000 | 200,000 | 200,000 | 0 | 0 | 200,000 | 0 | 8,141,420 | | |
| <u>Head of Human Resources & Organisational Development</u> | | | | | | | | | | | | | | | | |
| Integrated HR, Payroll and Training System | 15,000 | | | 15,000 | 0 | | 0 | | 0 | | | 0 | | 15,000 | | |
| <u>Head of HR & Organisational Development Total</u> | 15,000 | 0 | 0 | 15,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 15,000 | | |
| <u>Chief Executive Total</u> | 7,906,540 | 0 | 0 | 7,906,540 | 200,000 | 0 | 200,000 | 200,000 | 200,000 | 0 | 0 | 200,000 | 0 | 8,306,540 | | |

Capital Programme - 2012/13 to 2014/15

| Scheme | 2012/13 | | | 2013/14 | | | 2014/15 | | | Total 2012/13 to 2014/15 (13) £ |
|---|---------------------------------|----------------------|-------------------|---------------------------------|----------------------|-------------------|---------------------------------|-----------------------|--------------------|---|
| | Current Estimate (1) £ | Rephased (2) £ | Other (3) £ | Current Estimate (5) £ | Rephased (6) £ | Other (7) £ | Current Estimate (9) £ | Rephased (10) £ | Other (11) £ | |
| Director of Partnerships, Planning & Policy | | | | | | | | | | |
| Head of Economic Development | | | | | | | | | | |
| Chorley Market Improvements | 47,740 | | | 47,740 | 0 | | 0 | | | 47,740 |
| Climate Change Pot | 37,530 | | | 37,530 | 0 | | 0 | | | 37,530 |
| Head of Economic Development Total | 85,270 | 0 | 0 | 85,270 | 0 | 0 | 0 | 0 | 0 | 85,270 |
| Head of Housing | | | | | | | | | | |
| Affordable Housing New Development Projects | 509,630 | (90,000) | | 419,630 | 0 | 90,000 | 53,700 | 143,700 | 0 | 563,330 |
| - Long-Term Empty Homes | 25,000 | | | 25,000 | 0 | | | 0 | 0 | 25,000 |
| Disabled Facilities Grants | 415,580 | | 57,440 | 473,020 | 269,000 | | 201,730 | 470,730 | 269,000 | 1,414,480 |
| Housing Renewal | 600,230 | (403,460) | (57,440) | 139,330 | 0 | 201,730 | (201,730) | 0 | 0 | 139,330 |
| - Home Repair Grants/Decent Homes Assistance | 52,780 | | | 52,780 | 0 | | | 0 | 0 | 52,780 |
| - Energy Efficiency Grants | 10,280 | | | 10,280 | 0 | | | 0 | 0 | 10,280 |
| Cotswold House Refurbishment | 143,450 | | | 143,450 | 0 | | | 0 | 0 | 143,450 |
| Project Design Fees | 41,440 | | | 41,440 | 0 | | | 0 | 0 | 41,440 |
| Head of Housing Total | 1,798,390 | (493,460) | 0 | 1,304,930 | 269,000 | 291,730 | 53,700 | 614,430 | 269,000 | 2,390,090 |
| Head of Planning | | | | | | | | | | |
| Eaves Green Link Road - contribution to LCC scheme | 80,000 | | | 80,000 | 0 | | | 0 | 0 | 80,000 |
| Chorley Strategic Regional Site | 391,200 | | | 391,200 | 0 | | | 0 | 0 | 391,200 |
| Highway Improvements Pilling Lane area (S106 funded) | 150,000 | | | 150,000 | 0 | | | 0 | 0 | 150,000 |
| Puffin Crossing Collingwood Rd/Letchworth Drive (S106 funded) | 47,820 | | | 47,820 | 0 | | | 0 | 0 | 47,820 |
| Buckshaw Village Railway Station (S106 financed) | 592,370 | | | 592,370 | 0 | | | 0 | 0 | 592,370 |
| Buckshaw Village Cycle Network (S106 financed) | 11,150 | | | 11,150 | 0 | | | 0 | 0 | 11,150 |
| Head of Planning Total | 1,272,540 | 0 | 0 | 1,272,540 | 0 | 0 | 0 | 0 | 0 | 1,272,540 |
| Director of Partnerships, Planning & Policy Total | 3,156,200 | (493,460) | 0 | 2,662,740 | 269,000 | 291,730 | 53,700 | 614,430 | 269,000 | 3,747,900 |

Capital Programme - 2012/13 to 2014/15

| Scheme | 2012/13 | | | 2013/14 | | | 2014/15 | | | Total 2012/13 to 2014/15 | | | |
|---|---------------------------------|----------------------|-------------------|---------------------------------|----------------------|-------------------|---------------------------------|-----------------------|--------------------|--------------------------------|----------|------------------|-------------------|
| | Current Estimate (1) £ | Rephased (2) £ | Other (3) £ | Current Estimate (5) £ | Rephased (6) £ | Other (7) £ | Current Estimate (9) £ | Rephased (10) £ | Other (11) £ | | | | |
| Director of People and Places | | | | | | | | | | | | | |
| Head of Streetscene & Leisure Contracts | | | | | | | | | | | | | |
| Leisure Centres/Swimming Pool Refurbishment | 507,080 | | | 507,080 | 268,780 | | 268,780 | 282,250 | | | 282,250 | 1,058,110 | |
| Duxbury Park Golf Course/Access Rd capital investment | 80,620 | | | 80,620 | 0 | | 0 | 0 | | | 0 | 80,620 | |
| Replacement of recycling/litter bins & containers | 95,670 | | | 95,670 | 85,000 | | 85,000 | 85,000 | | | 85,000 | 265,670 | |
| Eaves Green Play Development (S106 funded) | 189,480 | | | 189,480 | 0 | | 0 | 0 | | | 0 | 189,480 | |
| Play and Recreation Fund projects | 58,470 | | | 58,470 | 0 | | 0 | 0 | | | 0 | 58,470 | |
| Common Bank - Big Wood Reservoir | 11,520 | | | 11,520 | 0 | | 0 | 0 | | | 0 | 11,520 | |
| Rangletts Recreation Ground/Duke Street Field (S106 funded) | 228,350 | | | 228,350 | 0 | | 0 | 0 | | | 0 | 228,350 | |
| YVCP Natural Play Zone (S106/Grant funded) | 3,820 | | | 3,820 | 0 | | 0 | 0 | | | 0 | 3,820 | |
| Adlington Play Facilities (Grove Farm S106) | 103,420 | | | 103,420 | 0 | | 0 | 0 | | | 0 | 103,420 | |
| Play, Recreation and Public Open Space projects (S106) | 0 | | | 0 | 146,200 | 92,890 | 239,090 | 0 | | | 0 | 239,090 | |
| Project Design Fees | 29,870 | | | 29,870 | 0 | | 0 | 0 | | | 0 | 29,870 | |
| Head of Streetscene & Leisure Contracts Total | 1,308,300 | 0 | 0 | 1,308,300 | 499,980 | 0 | 92,890 | 592,870 | 367,250 | 0 | 0 | 367,250 | 2,268,420 |
| Director of People and Places Total | 1,308,300 | 0 | 0 | 1,308,300 | 499,980 | 0 | 92,890 | 592,870 | 367,250 | 0 | 0 | 367,250 | 2,268,420 |
| Capital Programme Total | 12,371,040 | (493,460) | 0 | 11,877,580 | 968,980 | 291,730 | 146,590 | 1,407,300 | 836,250 | 201,730 | 0 | 1,037,980 | 14,322,860 |
| Financing the Capital Programme | | | | | | | | | | | | | |
| Prudential Borrowing | 1,977,210 | | | 1,977,210 | 553,780 | | 553,780 | 567,250 | | | 567,250 | 3,098,240 | |
| Prudential Borrowing - Chorley East Health Centre | 6,650,000 | | | 6,650,000 | 0 | | 0 | 0 | | | 0 | 6,650,000 | |
| Revenue Budget - VAT Shelter income | 444,230 | | | 444,230 | 0 | | 0 | 0 | | | 0 | 444,230 | |
| Revenue Budget - virement from revenue budgets | 36,370 | | | 36,370 | 0 | | 0 | 0 | | | 0 | 36,370 | |
| Chorley Council Resources | 9,107,810 | 0 | 0 | 9,107,810 | 553,780 | 0 | 0 | 553,780 | 567,250 | 0 | 0 | 567,250 | 10,228,840 |
| Ext. Contributions - Developers | 2,006,900 | (90,000) | | 1,916,900 | 146,200 | 90,000 | 146,590 | 382,790 | 0 | | 0 | 2,299,690 | |
| Ext. Contributions - Other | 185,580 | | | 185,580 | 0 | | 0 | 0 | | | 0 | 185,580 | |
| Government Grants - Disabled Facilities Grants | 269,000 | | | 269,000 | 269,000 | | 269,000 | 269,000 | | | 269,000 | 807,000 | |
| Government Grants - Housing Capital Grant | 801,750 | (403,460) | | 398,290 | 0 | 201,730 | 201,730 | 0 | 201,730 | | 201,730 | 801,750 | |
| External Funding | 3,263,230 | (493,460) | 0 | 2,769,770 | 415,200 | 291,730 | 146,590 | 853,520 | 269,000 | 201,730 | 0 | 470,730 | 4,094,020 |
| Capital Financing Total | 12,371,040 | (493,460) | 0 | 11,877,580 | 968,980 | 291,730 | 146,590 | 1,407,300 | 836,250 | 201,730 | 0 | 1,037,980 | 14,322,860 |

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S106 and Similar Developers' Contributions

| | Balance 1/4/12 £'000 | 2012/13 Receipts £'000 | Use £'000 | Balance 1/4/13 £'000 | 2013/14 Receipts £'000 | Use £'000 | Balance 1/4/14 £'000 | 2014/15 Receipts £'000 | Use £'000 | Balance 1/4/15 £'000 | Notes |
|--|----------------------------|------------------------------|----------------|----------------------------|------------------------------|--------------|----------------------------|------------------------------|--------------|----------------------------|---------|
| Budgeted use of developers' contributions | | | | | | | | | | | |
| Affordable Housing | 445 | 54 | (445) | 54 | 90 | (144) | 0 | | | 0 | (1) |
| Transport | 652 | 80 | (732) | 0 | | | 0 | | | 0 | |
| Play/Recreation Facilities | 433 | 196 | (362) | 267 | | (239) | 28 | | | 28 | (1) (2) |
| Various Purposes | 742 | | (378) | 364 | | | 364 | | | 364 | (3) |
| Total | 2,272 | 330 | (1,917) | 685 | 90 | (383) | 392 | 0 | 0 | 392 | |

(1) Further contributions may be receivable between 2012/13 and 2014/15

(2) In addition to Chorley Council schemes included in the capital programme, Play and Recreation Fund grants to support other schemes are included in the revenue budget.

(3) This contribution can be used for purposes including highway improvements, community safety and recreation facilities. Use of the contribution will be proposed in future reports.

S106 contributions are expected from the Buckshaw Group 1 and Group 4 North developments over the next few years. A total of £6,115,000 plus index linking is due in instalments as the sites are developed, to provide affordable housing, community facilities, playing fields and public open space, public infrastructure, and public transport improvements. In addition, affordable housing and other facilities would be provided on site by the developers.

Use of Contributions Receivable from Developers 2011/12 to 2014/15

| | 2012/13 £'000 | 2013/14 £'000 | 2014/15 £'000 |
|--|------------------|------------------|------------------|
| Affordable Housing New Development Projects | 445 | 144 | |
| Eaves Green Link Road - contribution to LCC scheme | 80 | | |
| Buckshaw Village Railway Station (S106 financed) | 593 | | |
| Buckshaw Village Cycle Network | 11 | | |
| Eaves Green Play Development (S106 funded) | 189 | | |
| Common Bank - Big Wood Reservoir | 11 | | |
| Play and Recreation Fund projects | 55 | | |
| YVCP Natural Play Zone | 4 | | |
| Rangleys Recreation Ground | 228 | | |
| Adlington Play Facilities (Grove Farm S106) | 103 | | |
| Play, Recreation & Public Open Space projects (S106) | | 239 | |
| Highway Improvements Collingwood Road | | | |
| Highway Improvements Pilling Lane area | 150 | | |
| Puffin Crossing Collingwood Rd/Letchworth Dr. | 48 | | |
| | 1,917 | 383 | 0 |

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